

**EXHIBIT E – DBE
PARTNERING FOR GROWTH PROGRAM
FOR
DISADVANTAGED BUSINESS ENTERPRISES (DBEs)**

PSB: 21-1 ITEM: Item

**MEMORANDUM OF UNDERSTANDING
BETWEEN:**

THE MENTOR:	FIRM NAME ADDRESS	A	THE PROTÉGÉ:	FIRM NAME ADDRESS
Mentor	Mentor Address	N	Protege	Protege Address_
		D		

Note: The Partnering for Growth Program was formerly known as the Partnership-Mentor/Protégé Program.

Note: The DBE goal is separate and distinct from the VOSB goal. A single firm may not be utilized to achieve credit toward both DBE and VOSB goals on a single project. Therefore, the protégé participation must match the goal for which the protégé is being utilized.

I. PROGRAM PURPOSE

The Mentor and the Protégé commit to entering into a Partnering for Growth Agreement in accordance with the current guidelines of the Illinois Tollway’s Partnering for Growth (formerly known as Partnership-Mentor/Protégé) Program for DBEs. The purpose of the Program is to facilitate the Illinois Tollway’s professional services Vendors with:

- A. Meeting Disadvantaged Business Enterprise/Minority Business Enterprise/Women Business Enterprise (DBE) participation goals,
- B. Establishing new partnerships with DBE firms that have no prior experience providing professional services to the Illinois Tollway,
- C. Continuing technical and nontechnical support for DBE firms that have limited experience providing professional services to the Illinois Tollway, and
- D. Assisting DBE firms with building their capacity and becoming and/or remaining self-sufficient, competitive, and profitable business enterprises.

A **DBE** means a business certified by the Illinois Unified Certification Program as a DBE, or certified by the City of Chicago or Cook County as an M/WBE, or certified by the U.S. Small Business Administration (SBA) as an 8(a) business.

Professional Services shall be defined as Architecture, Landscape Architecture, Professional Engineering and Professional Land Surveying.

II. CONFORMANCE TO PROGRAM GOALS

A. Participation in this project by the Protégé.

1. In area(s) being mentored:

- Technical work covered by Mentor’s prequalification category(ies) %__%

Scope: Technical Scope

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- Work not applicable to prequalification category(ies) %__%

Scope: Non Covered Scope

Note: Protégé must participate in either one or both of these areas

2. In area(s) not being mentored:

- Work the Protégé will self-perform %__%

Note: Protégé participation in this area is optional

3. **Total participation by the Protégé (Sum of 1. and 2.)** %__%

III. MENTOR EXPERIENCE WITH THE PROGRAM

- A. Has the Prime Vendor served as a Mentor on a Illinois Tollway project completed within the last five years? If yes, list Contract #(s): YES NO
Contract #(s)

Indicate Phase(s) of Work: MP DSE CM Other

Areas of Assistance:

Assistance

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- B. Is the Prime Vendor currently serving as a Mentor on a Illinois Tollway project? If yes, list Contract #(s): YES NO
Contract #(s)

Indicate Phase(s) of Work: MP DSE CM Other

Areas of Assistance:

Assistance

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- C. Has the Prime Vendor mentored the Protégé on another Illinois Tollway project within the last five years? If yes, list Contract #(s): YES NO
Contract #(s)

Indicate Phase(s) of Work: MP DSE CM Other

Areas of Assistance:

Assistance

IV. PROTÉGÉ EXPERIENCE WITH THE PROGRAM

A. Has the DBE firm ever been contracted by the Illinois Tollway as a Prime Vendor?? | YES NO
yes, list date, Contract #, and description of scope for each project(s):

<u>Date</u>	<u>Contract #</u>	<u>Description of Scope</u>
<u>Date</u>	<u>Contract</u>	<u>Description</u>
<u>Date</u>	<u>Contract</u>	<u>Description</u>
<u>Date</u>	<u>Contract</u>	<u>Description</u>

B. Has the DBE firm participated in a Mentor/Protégé Agreement on a Illinois Tollway project YES NO completed within the last five years? If yes, list the following for each project(s).

<u>Contract #</u>	<u>Protégé Award \$</u>	<u>Mentored by</u>	<u>Area of Assistance</u>
<u>Contract</u>	<u>Award \$</u>	<u>Mentored</u>	<u>Assistance</u>
<u>Contract</u>	<u>Award \$</u>	<u>Mentored</u>	<u>Assistance</u>
<u>Contract</u>	<u>Award \$</u>	<u>Mentored</u>	<u>Assistance</u>

C. Is the DBE firm currently participating in a Mentor/Protégé Agreement on a Illinois Tollway project? If yes, list the following for each project(s). YES NO

<u>Contract #</u>	<u>Protégé Award \$</u>	<u>Mentored by</u>	<u>Area of Assistance</u>
<u>Contract</u>	<u>Award \$</u>	<u>Mentored</u>	<u>Assistance</u>
<u>Contract</u>	<u>Award \$</u>	<u>Mentored</u>	<u>Assistance</u>
<u>Contract</u>	<u>Award \$</u>	<u>Mentored</u>	<u>Assistance</u>

D. Has the DBE firm participated in a Mentor/Protégé Agreement on an Illinois Department of Transportation project completed within the last five years? If yes, list the following for each project(s). YES NO

<u>PTB No/ Item</u>	<u>Protégé Award \$</u>	<u>Mentored by</u>	<u>Area of Assistance</u>
<u>PTB</u>	<u>Award \$</u>	<u>Mentored</u>	<u>Assistance</u>
<u>PTB</u>	<u>Award \$</u>	<u>Mentored</u>	<u>Assistance</u>
<u>PTB</u>	<u>Award \$</u>	<u>Mentored</u>	<u>Assistance</u>

- E. If the Protégé has been mentored in the same Area of Assistance proposed on this project for a Illinois Tollway and/or IDOT project a combined total of more than three times, provide explanation supporting need for additional mentoring.

Explanation

V. STATEMENT OF COMMITMENT

The purpose of this statement is to confirm a commitment between the Mentor and Protégé, that upon notice of selection from the Illinois Tollway for this PSB Item, a formal Partnering for Growth Agreement will be prepared in accordance with the current guidelines of the Illinois Tollway’s Partnering for Growth Program.

Should the Vendor, after contract negotiation, wish to modify the ‘Plan to Achieve Diversity Goal’, the awarded Vendor is requested to submit to the Executive Manager of Diversity a detailed explanation of the work category changes that were not known at the time of the SOI submittal.

SIGNATURE (Mentor Representative)

SIGNATURE (Protégé Representative)

Date

(Date)

Date

(Date)