

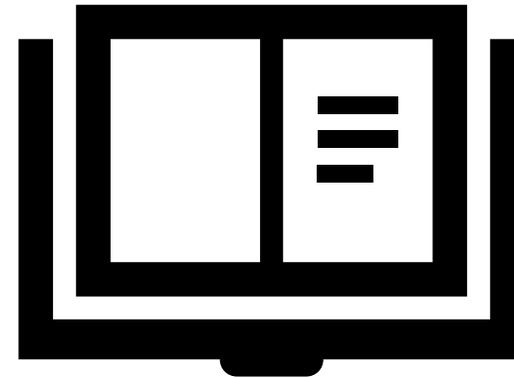


# **CHIEF PROCUREMENT OFFICE FOR GENERAL SERVICES SMALL BUSINESS SET-ASIDE PROGRAM**

**Small Business Specialist: Andrew Shackelford  
Chief Procurement Officer (CPO): Ellen Daley**

## CHIEF PROCUREMENT OFFICE FOR GENERAL SERVICES (CPO-GS)

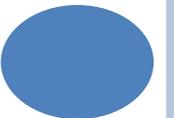
- IL Procurement Code 30 ILCS 500/
- Title 44 ILL. Administrative Code
- Policies and Procedures
- Small Business Set-Aside Program
- Illinois Procurement Gateway
- BidBuy e-procurement



## WHAT IS THE SMALL BUSINESS SET-ASIDE PROGRAM (SBSP)?

It is a sheltered market for small businesses.

- All procurements (small purchases) between \$2,000 - \$105,600 are subject to the program.
- In addition, the Chief Procurement Officer for General Services has set-aside over 600 NIGP Codes that must be subject to small businesses.



# SMALL BUSINESS SET-ASIDE PROGRAM (SBSP) NIGP CODES

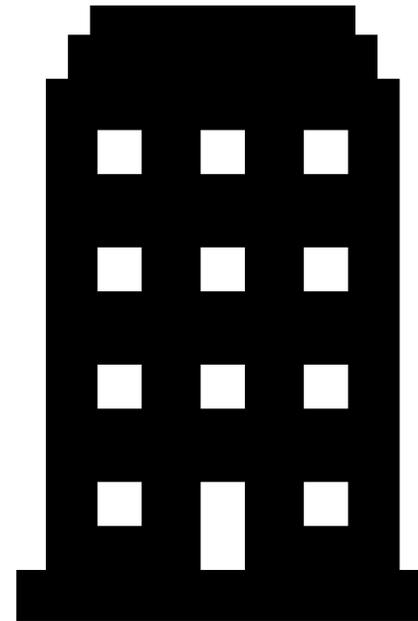
- SBSP Set-Aside Codes can be found [here](#).



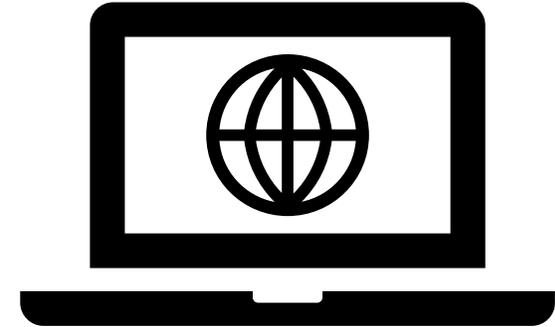
## WHO CAN PARTICIPATE IN THE SMALL BUSINESS SET-ASIDE PROGRAM?

A small business in Illinois is defined as a sole proprietor whose primary residence is in Illinois or is a business recognized by the Illinois Secretary of State as a domestic entity and also meets the thresholds below:

- Retail/service < \$8 million
- Wholesale < \$13 million
- Construction < \$14 million
- Manufacturing < Less than 250 employees



## HOW DO I ENROLL IN SBSP?



1. Visit [ipg.vendorreg.com](http://ipg.vendorreg.com).
2. Complete the IPG Registration.
3. Include your State and Federal Tax returns (Form C) with your application.
  - Manufacturers must also provide the Illinois IL-941.
  - Sole Proprietorships must also provide federal Schedule C.
  - Follow the application directions carefully to avoid delay in processing.
4. Enroll as a user of the Illinois Procurement Bulletin at [BidBuy.Illinois.gov](http://BidBuy.Illinois.gov).



## FY21 SBSP RESULTS

- SBSP contracts (POs):

**3,096**

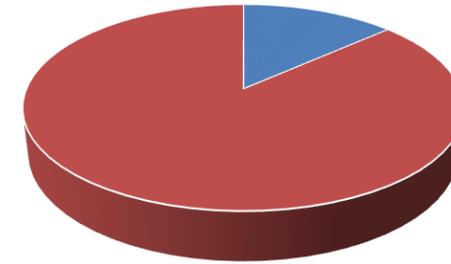
- Value of contracts awarded via SBSP:

**\$102,178,274**

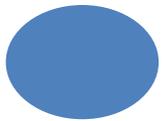
- Value of contracts awarded to vendors registered in SBSP:

**\$199,026,072.20**

Contracts



■ SBSP Contracts ■ # of Other Contracts



## FY21 SBSP RESULTS

- POs awarded to vendors dually enrolled in SBSP and the Business Enterprise Program (BEP):

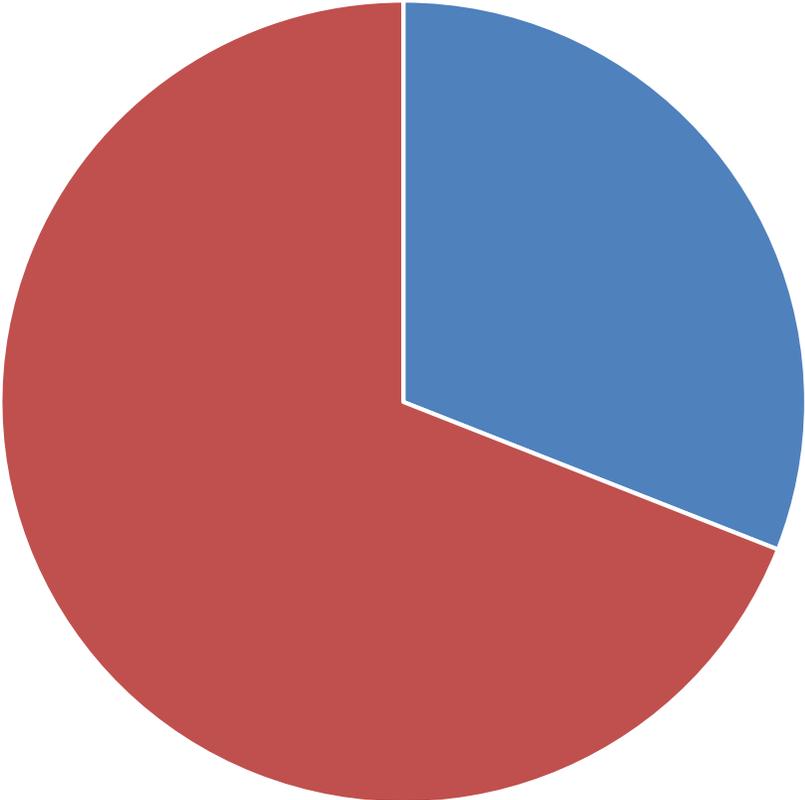
**1,765**

- Value of POs awarded to vendors dually enrolled in SBSP and BEP:

**\$89,381,077**



# Value of Small Business Contracts



■ Dually Enrolled Vendors   ■ Other SBSP Vendors



# THE ILLINOIS PROCUREMENT GATEWAY



[ABOUT IPG](#)

[CONTACT SUPPORT](#)



## Vendor Registration

Search and/or join our database of registered vendors

[IPG Registered Vendor Directory](#)

[IPG Vendor Registration](#)

## Account Access

Lookup Vendor accounts or reset user passwords

[Account Lookup](#)

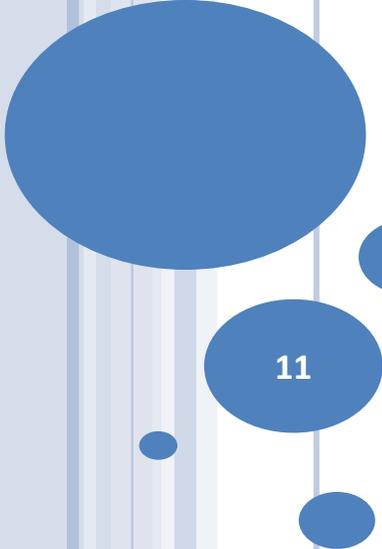
[Forgot Password](#)



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**QUESTIONS?**

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