

PROFESSIONAL SERVICES BULLETIN PSB 23-3

ADDENDUM No.1

**Addendum No.1 does not change the due date or time.
STATEMENTS OF INTEREST (SOIs) are due by 4:30 p.m. (Central Time)**

Due Date: July 28, 2023

Successful Firm(s) will be notified.

**Overall results will be posted on the Illinois Chief Procurement Officer's
eProcurement System at: <https://www.bidbuy.illinois.gov/>**

Professional Services Bulletin

No. PSB 23-3
Addendum No.1

July 12, 2023

ILLINOIS TOLLWAY web site: www.illinoistollway.com



Illinois Tollway
2700 Ogden Avenue, Downers Grove, IL 60515

**ADDENDUM NO 1
TO
PROFESSIONAL SERVICES BULLETIN No 23-3**

The following revisions have been made to this Professional Services Bulletin No. 23-3 and as a result of the revisions the bulletin is being reissued in it's entirety with changes noted. If you downloaded the bulletin prior to the noted Addendum/Revision Date, you should incorporate the revisions, or download and use a new copy of the bulletin.

ADDENDUM No. 1 / REVISION DATE: July 12, 2023

Section 1.2.1 PSB 23-3 SUMMARY: e-Builder SOI Mailbox link has been updated.

TABLE OF CONTENTS

PART I: THE SCHEDULE

1.1	CONTACT INFORMATION	3
1.2	OFFICIAL NOTICE	3R-4
1.3	ACCEPTANCE OF SCANNED SIGNATURES	4
1.4	PSB ITEM INDEX	5
1.5	PSB ITEM DETAILS	A-1- A-7

PART II: CONTRACT CLAUSES AND REQUIREMENTS

2.1	CONSULTANT/SUBCONSULTANT CONFLICTS OF INTEREST WITHIN TOLLWAY PROJECTS	7
2.2	INSPECTOR GENERAL	8
2.3	FINANCIAL INFORMATION	8-9
2.4	ILLINOIS TOLLWAY'S CONTRACT PAYMENT POLICY	9
2.5	DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION	9-11
2.6	PARTNERING FOR GROWTH PROGRAM GUIDELINES	11
2.7	STATE OF ILLINOIS VETERAN SMALL BUSINESS PARTICIPATION AND UTILIZATION PLAN	11-12
2.8	TEAMING AGREEMENT	12-13
2.9	MANUALS, PROCESSES AND GUIDELINES	13
2.10	PHASE III: CONSTRUCTION ENGINEERING SERVICES	13-14
2.11	CONSTRUCTION AND QUALITY ASSURANCE CONSULTANTS	14
2.12	QUALITY ASSURANCE PREQUALIFICATION CATEGORY	14
2.13	CLARIFICATION OF QUALITY CONTROL/QUALITY ASSURANCE REQUIREMENTS	14
2.14	CONSULTANT CONTRACT FORMS	14-15
2.15	SELF-PERFORMANCE	15

PART III: REPRESENTATIONS AND INSTRUCTIONS

3.1	SELECTION CRITERIA	16
3.2	SCHEDULE FOR CONSULTANT SELECTION	17
3.3	GUIDELINES FOR SUBMITTING SOI	17-19
3.4	SUBMITTAL INSTRUCTIONS	19-24
3.5	DISCLOSURES AND CERTIFICATIONS	25
3.6	PROTEST PROCEDURE	26
3.7	USEFUL LINKS	27
3.8	ILLINOIS EPROCUREMENT BIDBUY NOTICE	27
3.9	INFORMATION ON ACCESSING THE ILLINOIS TOLLWAY WEBSITE	28
3.10	FUTURE PROFESSIONAL SERVICES BULLETIN NOTIFICATIONS	29
3.11	RESERVED	29
3.12	EXCHANGES WITH FIRMS AFTER SOI SUBMISSION	30

PART I: THE SCHEDULE

1.1 CONTACT INFORMATION

Illinois State Toll Highway Authority (ISTHA)
2700 Ogden Avenue
Downers Grove, IL 60515

PSB 23-3 Coordinator: csstaff@getipass.com

PSB 23-3 Tech Support: ebuilder@getipass.com

PSB 23-3 eBuilder Training: ebuilder@getipass.com

1.2 PSB 23-3 OFFICIAL NOTICE

This Professional Services Bulletin PSB 23-3 (PSB 23-3) is the official notice of needed professional services for the Illinois State Toll Highway Authority (“Illinois Tollway”, “Tollway”), as authorized by the Architectural, Engineering, and Land Surveying Qualifications Based Selection Act, (30 ILCS 535/1, *et seq.*). This PSB contains information pertaining to the advertisement for Statements of Interest (SOI) and is part of the Chief Procurement Officer eProcurement System for the Illinois State Toll Highway Authority. PSB 23-3, including all Exhibits and forms, is available on the Illinois Tollway’s website at: <https://www.illinoistollway.com/doing-business/construction-engineering/bids-bulletins-awards>. Additional information is also posted on the Illinois Chief Procurement Officer’s eProcurement System at: <https://www.bidbuy.illinois.gov/>. For instructions on accessing the Illinois Tollway website, PSB, and Exhibits please refer to the Table of Contents. Instructions on receiving procurement opportunities are included in the “Illinois eProcurement BidBuy Notice” section of this PSB.

1.2.1 PSB 23-3 SUMMARY

Information for the e-Builder process for PSB 23-3 can be found in the Public Folder at: <https://app.e-builder.net/public/PublicFolderView.aspx?FolderID={dc0355ee-4323-458e-91b5-547c6655b5f5}>

You will need the following before you can submit an SOI in e-Builder:

- e-Builder resources, including PSB SOI user manual, FAQ file, and videos (see Public Folder link above)
- Webinar Training (see Section 3.7 Useful Links for training webinar registration link)
- e-Builder Login ID (see Section 3.4 Submittal Instructions)
- Firm Code Name (see Section 3.4 Submittal Instructions)

An optional virtual pre-proposal meeting will be held on Wednesday, July 12, 2023, at 9:00 am (CT). Please use the following link to attend:

<https://illinois2.webex.com/illinois2/j.php?MTID=m23f532bf1246323d82e51ae1ad398b82>

All questions related to this PSB must be submitted electronically through the e-Builder SOI Mailbox at PSB 23-3.03 Questions and RFIs@docs.e-builder.net no later than **July 14, 2023, at 4:30 pm (CT)**. The subject line should read: PSB 23-3 Question. Answers will be addressed via an Addendum published on the Tollway website and the Illinois eProcurement site, BidBuy. For e-Builder technical questions, please contact the e-Builder PSB Tech Support: ebuilder@getipass.com.