

PARTNERING FOR GROWTH AGREEMENT

FINAL REPORT

Prepared for:
Illinois State Toll Highway Authority
(Tollway)

Mentor Firm: Prime Consultant
Address

Protégé Firm: Prime Consultant
Address

Project: Name
Project No.
County
PSB # / Item

Time Period: [State period for Partnering for Growth Agreement](#)

The Partnering for Growth Final Report is to summarize, evaluate and bring to conclusion the Partnering for Growth Agreement. The final report is due within 30 days after the completion of the Agreement. The intent of the final report is to summarize achievements, areas of experience gained toward prequalification, successes, failures, observations and any future recommendations. An honest and forthright assessment of the Partnering for Growth experience is encouraged.

I. Objective Summary

[Summarize the objectives from the Partnering for Growth Agreement.](#)

II. Benchmark/Deliverable Summary

[Clearly state the Benchmarks/Deliverables from the approved Agreement and whether they were met. Include how they were met and if a benchmark was not met, what, if any progress was made and why the goal wasn't reached.](#)

III. Quarterly Report Summary

[Summarize the progression through the Agreement. Include timelines as they relate to Benchmarks and Deliverable achievements.](#)

IV. Assessment

[Summarize any problems, observations, or issues in working within the Agreement. List any resolutions implemented throughout the life of the plan addressing challenges encountered and the success of those resolutions. Summarize lessons learned with any recommendations for future](#)

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Agreements, relationships, or the Partnering for Growth Program. Also include any successes as a result of the Partnering for Growth relationship.

Mentor Signature and Date

Protégé Signature and Date

Send Final Reports to the Tollway Project Manager and the Department of Diversity and Strategic Development.