



Record of Meeting | April 21, 2016

The Illinois State Toll Highway Authority (the “Tollway”) held the regularly scheduled Customer Service & Planning Committee Meeting on Thursday, April 21, 2016 in the Boardroom of Tollway Headquarters in Downers Grove, Illinois. The Meeting was held pursuant to By-Laws of the Tollway upon call and notice of the Meeting executed by Chairman Robert J. Schillerstrom and posted in accordance with the requirements of the Illinois *Open Meetings Act*. The Meeting was open to the public.

[Bolded entries indicate issues which may require follow-up to present or report to Directors.]

Call to Order / Pledge of Allegiance / Roll Call

Committee Chair Bob Schillerstrom called the Meeting to order at approximately 10:00 a.m., stating that this is the regularly scheduled meeting of the Customer Service & Planning Committee (“CSP Committee”) of the Tollway Board of Directors. He invited attendees to rise and join in the Pledge of Allegiance. He then asked the Board Secretary to call the roll, those Directors present and absent being as follows:

Committee Members Present:
Committee Chair Bob Schillerstrom
Director Jim Banks
Director Craig Johnson

Committee Members Not Present:
Director James Sweeney

The Board Secretary declared a quorum present.

Public Comment

Chairman Schillerstrom opened the floor for public comment. No public comment was offered.

Committee Chair’s Items

Item 1: Approval of the Minutes of the Regular Customer Service & Planning Committee Meeting held on March 17, 2016.

Chairman Schillerstrom called for a motion to approve **Chair’s Item 1**, the Minutes of the regular Customer Service & Planning Committee meeting held on March 17, 2016, as presented. Director



Banks made a motion for approval; seconded by Director Johnson. Chairman Schillerstrom asked if there are any questions, concerns or requests for amendment. Hearing nothing, Chairman Schillerstrom called for a vote. The motion PASSED unanimously.

Item 2: Approval of Modifications to Committee Charter.

Chairman Schillerstrom called for a motion to approve placement of **Chair's Item 2**, modifying the Customer Service & Planning Committee Charter to encompass the promotion of sustainability and environmental stewardship within the mission of the Committee, on the April Board of Directors meeting agenda with the Committee's recommendation for approval. Director Banks made a motion for approval; seconded by Director Johnson. Chairman Schillerstrom asked if there are any questions, concerns or requests for discussion. Hearing nothing, Chairman Schillerstrom called for a roll call, the vote of yeas and nays being as follows:

Yeas: Director Banks, Director Johnson, Chairman Schillerstrom (3)

Nays: None (0)

The motion to approve PASSED.

Having no further items, Chairman Schillerstrom called on Executive Director Greg Bedalov.

Executive Director

Tollway Sustainability and Tree Canopy Initiative: Executive Director Bedalov introduced Bryan Wagner, Environmental Program and Policy Manager, to provide for the Committee an overview of a planned Tollway Tree Canopy Initiative and of a work plan for development of a comprehensive Tollway sustainability plan. [See attached presentation.](#)

Chairman Schillerstrom inquired about the timetable for implementation of the master plan for systemwide landscaping. Mr. Wagner responded that a suitability analysis of the Tollway system is expected to be completed shortly, after which the agency expects to work quickly, in collaboration with the Morton Arboretum, to develop a master plan for systemwide landscaping (anticipated to take six to nine months), with the goal to take advantage of the 2017 planting season and contract cycles.

Chairman Schillerstrom inquired about the tree varieties anticipated to be used as part of the Tollway Canopy Initiative. Mr. Wagner responded that the Tollway will be partnering with the Morton Arboretum to study and improve tree health success and to introduce additional suitable (adaptive and noninvasive) tree varieties in order to expand the diversity of species planted



(beyond the approximately 10-15 currently used by the Tollway). He noted that knowledge gained from this partnership is expected to have application and benefit regionally.

Director Johnson, noting the short supply of tree stock and their slow growth rates in roadside habitats, suggested the agency consider exploring means to expedite the environmental value desired, including planting larger diameter trees. He additionally volunteered to contribute his experience in these matters and suggested that staff reach out to local municipalities who have had lengthy experience with tree plantings on roadways. Chairman Schillerstrom encouraged Director Johnson's assistance in the initiative, further noting his understanding that work done by the Morton Arboretum indicates perhaps 200 varieties of trees may be suitable for the Tollway's application. He highlighted that species diversification would benefit this initiative.

Director Johnson inquired about the scope of the expanded tree plantings contemplated in the current year, prior to having finalized development of the master plan for systemwide landscaping. Mr. Wagner responded that the initial planting schedule includes a limited number of trees to supplement landscaping plans on active projects.

Chairman Schillerstrom thanked Mr. Wagner, advising him that the Committee is anxious to review the master plan for systemwide landscaping being developed.

Central Tri-State (I-294) Corridor Planning Council Update: Executive Director Bedalov introduced Rocco Zucchero, Deputy Chief of Engineering for Planning, to provide for the Committee an update on the Central Tri-State (I-294) Corridor Planning Council and master plan. [See attached presentation.](#)

Chairman Schillerstrom highlighted that the Central Tri-State Tollway (I-294) reconstruction is an important and unique opportunity for the Tollway. He suggested that to inform decision-making, the master plan process should provide a comprehensive examination of financially viable options, including ones which are unconstrained by current budgets and infrastructure. He called for a broad "60 year" vision which considers forward-thinking and innovative solutions to improve travel reliability, performance and access of the Central Tri-State Tollway (I-294) corridor, and which can best enhance economic growth in the region. He additionally requested that rather than presenting the Committee a completed master plan, staff should periodically present drafts or major element designs to the Committee for consideration, as they are developed. Mr. Zucchero confirmed that a spectrum of approaches to the reconstruction project will be examined and developed for Committee consideration.

Items for Consideration



Minutes of the
Customer Service & Planning Committee Meeting

Business Systems

Chairman Schillerstrom advised that although the Committee will be reviewing the broader issue of settlements at a later date, certain modifications are needed to allow for finalization of guidelines with respect to Illinois Route 390 in time for the July 5 start of tolling. He then called on Shana Whitehead, Chief of Business Systems, to present to the Committee the following Business Systems item:

Item 1: Approval of the Settlement Guidelines.

Upon conclusion of the presentation of the item by Ms. Whitehead, Chairman Schillerstrom called for a motion to approve placement of **Business Systems Item 1**, modifying the Tollway's Toll Violation Payment and Settlement Guidelines to address requirements of the new Illinois Route 390, on the April Board of Directors meeting agenda with the Committee's recommendation for approval by the Board. Director Banks made a motion for approval; seconded by Director Johnson. Chairman Schillerstrom asked if there are any questions, concerns or requests for discussion. Hearing nothing, Chairman Schillerstrom called for a roll call, the vote of yeas and nays being as follows:

Yeas: Director Banks, Director Johnson, Chairman Schillerstrom (3)

Nays: None (0)

The motion to approve PASSED.

Adjournment

There being no further business before the Committee, Chairman Schillerstrom called for a motion to adjourn. Director Banks made a motion to adjourn; seconded by Director Johnson. Chairman Schillerstrom then called for a vote. The motion PASSED unanimously.

The Meeting was adjourned at approximately 10:54 a.m.

Minutes taken by: _____

Christi Regnery
Board Secretary
Illinois State Toll Highway Authority

Tollway Sustainability and Tree Canopy Initiative

April 21, 2016
Bryan Wagner



Today's Agenda

Tollway Sustainability

- Comprehensive sustainability plan
- Work plan

Tollway Tree Canopy Initiative

- Partnership with The Morton Arboretum
- Arbor Day Initiative

Next steps

Comprehensive Sustainability Plan

Component	Example
Setting a goal	Reduce environmental footprint
Establish performance metrics	To measure performance, the agency will track its energy consumption
Define performance targets	The target is to reduce agencywide annual energy consumption 20 percent below current levels two years from now
Strategies	The agency will use three main strategies to reach the target...
Specify actions	To implement the strategy of consuming less electricity the agency will...

Sustainability Work Plan

Common Performance Metrics	Timeline
Annual electricity, natural gas, gasoline, and diesel fuel consumption	1–6 months
Agency fleet fuel efficiency and vehicle miles traveled	1–6 months
Agency road salt usage	1–6 months
Annual reams of paper consumed	1–6 months
Annual water consumption	1–6 months
Annual tons of solid waste produced	6– 12 months
Annual renewable energy consumption	6 –12 months
Annual recycling rate	12–18 months
Percent of procured items sustainably produced, contain recycled materials, produced locally, etc.	12–18 months
Building inventory meeting green or sustainable building criteria	12–18 + months



Establish a Partnership With The Morton Arboretum

Goal:	Establish and maintain a healthy urban forest along the 286-mile length of the Illinois Tollway system
Approach:	<ul style="list-style-type: none">• Establish a long-term plan to enhance environmental value and contributions of Tollway land holdings• Plant 58,000 trees on Tollway, 1,000 trees for every year since the first Illinois Tollways opened, and then 1,000 trees per year in the future• Commit to maintaining the health and vigor of the forest through a professional urban forestry maintenance program• Partner with The Morton Arboretum to study and improve tree health success



Arbor Day Initiative

Host environmental education booths at Tollway Customer Service Centers

Donate 15,000 tree seedlings to customers on Arbor Day

- **Provide educational pamphlets on planting and care of seedlings along with general information on Tollway environmental initiatives**



Next Steps

Tollway Sustainability Plan

- Gain Sustainability Team consensus on goals, performance matrices, etc. and begin baseline efforts

Tollway Canopy Initiative

- Develop a master plan for systemwide landscaping
- Begin contract development for sourcing tree stock
- Plantings to begin this year, as part of active projects

THANK YOU

