

# The Illinois State Toll Highway Authority

## Minutes of the Finance-Administration Committee Meeting

September 23, 2004

The Illinois State Toll Highway Authority held a Finance-Administration Committee Meeting on Thursday, September 23, 2004 at approximately 10:00 a.m. at the Central Administration Building in Downers Grove, Illinois. Those in attendance were as follows:

Chairman John Mitola	Lieutenant Charnicky
Committee Chairman Banks	Mr. Ed Quedens
Director Andalcio	Mr. Scott Okun
Director Materick	Mr. John Benda
Director Pradel	Mr. John Hauk
Director Roolf	Ms. Rusty Castillo
Director Towns	Ms. Carole Reckamp
Executive Director Jack Hartman	Ms. Patti Pearn
Ms. Marilyn Johnson	Mr. Joe Catalano
Mr. Mike Colsch	Mrs. Trudy Steinhauser
Ms. Kathleen Cantillon	Mr. Ed Flores
Mr. Brian McPartlin	Ms. Joelle McGinnis
Mr. Tom Bamonte	Ms. Nancy LaMasse
Mr. Ted Young	Mr. Greg Busey
Ms. Karen Burke	Ms. Dawn Sirianni
Ms. Leanne Redden	Ms. Evelyn Slater
Mr. Jeff Dailey	Ms. Georgia Raymond
Mr. Vince Volante	Mr. Tom Morache
Mr. James Wright	Mr. Greg Stukel
Mr. Paul Kovacs	

Committee Chairman Banks called the meeting to order and called for a Motion to approve the Minutes of the Finance-Administration Committee Meeting dated August 19, 2004. Director Pradel moved to approve; seconded by Director Towns.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Committee Chairman Banks asked if there was anyone present who would like to speak during the public comment period. There being no one from the public signed in to speak, Committee Chairman Banks called on the Executive Director for his comments.

Mr. Jack Hartman thanked the Directors for attending the Public Hearings that were held to present the Long-Range Plan. He then summarized the Plan and briefed the Committee on feedback received from these meetings and explained some changes that were made after meeting with the Illinois Truckers Association.

Chairman Mitola then gave his comments on the Plan, the Public Hearing comments, the truckers associations and the Tollway's management team.

Directors Andalcio, Roof, Pradel, Towns and Banks each presented their thoughts and comments regarding the Long-Range Plan, the Public Hearings and the direction the Tollway is taking into the future. They each thanked Jack and the senior staff for all their hard work in putting this plan together.

Executive Director Hartman requested that the Long-Range Plan be put on the Consent Agenda at next week's Board Meeting.

Committee Chairman Banks called for a motion approving this item for the Consent Agenda. Director Pradel moved for approval; seconded by Director Andalcio.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Committee Chairman Banks then called on the Chief of Information Technology. Mr. Ted Young presented one item to be put on the Consent Agenda. A Change Order on Contract 02-6264 to Unisys for E-Commerce Upgrades, in an amount not to exceed \$366,598.00.

Committee Chairman Banks called for a motion approving this item for the Consent Agenda. Director Towns moved for approval; seconded by Director Pradel.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Committee Chairman Banks then called on the Chief of Finance. Mr. Mike Colsch presented his agenda, which consisted of the following:

Award of an ERP Advisory Services contract in the amount of \$250,000.00 and the award of a contract for Litigation Collection Services to Linebarger Goggan Blair & Sampson, LLP, in an amount not to exceed \$500,000.00.

Committee Chairman Banks called for a motion approving said items for next week's Board Meeting. Director Pradel moved for approval; seconded by Director Towns.

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Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Committee Chairman Banks then called on the Chief of Administration. Mr. Brian McPartlin requested the following items be added to the Consent Agenda at next week's Board Meeting.

Award of Contract 04-6662 for Rock Salt to Cargill Salt Division, in an amount not to exceed \$222,700.00; to Central Salt LLC, in an amount not to exceed \$157,000.00; to Morton International, Incorporated, in an amount not to exceed \$642,500.00; and to North American Salt Company, in an amount not to exceed \$1,038,800.00.

Award of Contract 04-6664 for Flink Spreader Parts to WJN Enterprises, Incorporated, in an amount not to exceed \$40,000.00.

Award of Contract 04-6657 for Tires to Brad's Tire, Incorporated, in an amount not to exceed \$75,000.00 and to K & M Tire, in an amount not to exceed \$25,000.00.

Committee Chairman Banks called for a motion to approve these items for the Consent Agenda. Director Towns moved for approval; seconded by Director Pradel.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Mr. McPartlin continued with the following:

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Award of Contract 04-6675 for Plastic Money Bags to Control, Incorporated, in an amount not to exceed \$64,000.00.

Award of Contract 04-6684 for Hazardous Waste Removal Service to Environmental Waste Services, Incorporated, in an amount not to exceed \$50,000.00.

Award of Contract 04-6620 for Veritas Computer Software to Carasoft Technology Corporation, in an amount not to exceed \$112,611.20.

Award of Contract 04-6640 for Web-Based Project and Document Management System, in an amount not to exceed \$2,500,000.00.

Mr. Dailey explained that this is a system we are co-developing with IDOT that will manage our capital program. IDOT will contribute \$1,365,950.00 and the Tollway will contribute \$1,082,000.00.

Committee Chairman Banks called for a motion approving these items for next week's Board Meeting. Director Pradel moved for approval; seconded by Director Towns.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Mr. McPartlin then requested approval of the following:

Renewal of Contract 03-6521 for Light Pole Couplings to Heintz Electric Company by \$38,000.00.

Increase on Contract 03-6515 for Engineering Printing Services and Web Plan Services to B & H Industries by \$100,000.00.

Increase on Contract 03-6520 for Gasoline and Diesel Fuel to Bell Fuels, Incorporated by \$80,000.00.

Award of Contract 04-6654 for TIMS Partnership. This will be presented in more detail at next week's Board Meeting.

Ms. Marilyn Johnson then briefed the Committee on discussions with Wilton Partners. Wilton has approached the Tollway about the Des Plaines Oasis. Des Plaines is subject to a 10-year only lease. Wilton wants to extend that to a full 25-year term consistent with the other leases. We think it would be a benefit to the Tollway because in exchange for the lease extension, Wilton will build a full prototype over the road structure. Des Plaines is one of the highest revenue generating sites.

Some of the other terms of the modification would include some additional language in Section 15.1. There will be an increase in the base rent that the Tollway receives. It is now about \$750,000 and it will increase approximately another \$100,000. That is a guaranteed minimum base rent. Wilton also will make improvements to the parking facilities for all of the sites to allow for ease of some of the back access roads. They have agreed to invest \$1.5 million to assist in the pavement and installation of those improvements, which will benefit us. We will put money in a well. Those are the basic terms of the agreement as negotiated.

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Committee Chairman Banks called for a motion to add these items to next week's Consent Agenda. Director Pradel moved for approval; seconded by Director Towns.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Committee Chairman Banks then called on the Chief of Operations. Ms. Karen Burke requested that the following be put on next week's Consent Agenda.

An increase on Contract 03-6564 for I-PASS Transponder Packaging, Distribution and Back-Office Support to IGOR, The Watchdog Corporation, by \$3,890,179.00 and an increase on Contract 03-6528 for Transponders to Mark IV IVHS by \$8,496,700.00.

Committee Chairman Banks called for a motion to approve these items for next week's Board Meeting. Director Towns moved for approval; seconded by Director Pradel.

Committee Chairman Banks called for voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Committee Chairman Banks then called on the Chief of Legal. Mr. Tom Bamonte presented the following two items.

Approval of an Intergovernmental Agreement with Kane County and the Village of North Aurora and approval of an Intergovernmental Agreement with IDOT for cost participation in moving a Dynamic Message Sign and CCTV Cameras on I-90.

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Committee Chairman Banks called for a motion approving said items for the Consent Agenda. Director Towns moved for approval; seconded by Director Pradel.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

There being no further business, Committee Chairman Banks called for a motion to adjourn. Director Towns moved to adjourn; seconded by Director Pradel.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Meeting adjourned at approximately 11:10 a.m.

Minutes taken by: \_\_\_\_\_  
Trudy Steinhauser