

Notice



Help

Identification

Reference Number: 22031731
 Request ID: 14-80837
 Date First Offered 08/26/2013
 Title: THA - Engineering Printing and Web Plan Services

Agency Reference Number: THA - 11-0010
 Agency: THA - Toll Highway Authority
 Purchasing Agency: THA - Toll Highway Authority
 Purchasing Agency: Victoria Santiago
 SPO:

Status: Closed

Overview

Description and Specifications:

The Illinois Tollway is giving a notice of intent to award a contract as a Sole Economically Feasible Source to Accurate Repro, Inc. This request is to add additional funds to the existing contract 11-0010. The contract is out of funds and needed as soon as possible due to the large number of construction projects that will require the vendor's services. To provide vendor's services consisting of; construction contract plan, specification and addendum advertising, printing and distribution to prospective contractors and subcontractors, assist agencies, store and distribute construction contract bid results and plan specification review.

A hearing is scheduled for:

DATE: September 11, 2013

TIME: 2:00 PM (CST)

VIDEO LOCATIONS: James R. Thompson Center, 100 W. Randolph, Suite 9-035, Chicago, Illinois with video conference link to room 511 Stratton Building, Springfield, Illinois 62706

DEADLINE TO REGISTER: September 10, 2013 at 12:00 p.m.

A sole source contract will be awarded on that date and the hearing will be cancelled, unless an interested party submits a written request for public hearing by September 10, 2013 at 12:00 p.m.

If a public hearing is requested, the purchasing agency shall present testimony justifying the procurement method. Any interested party may present testimony for or against the sole source determination as described in this notice. The purpose of

the hearing will be to receive information from the public as to whether award by sole source is appropriate and in accordance with the Illinois Procurement Code. Formal rules of evidence will not apply. Hearings may be recorded in order to aid in the production of minutes. Parties may submit written comments in lieu of attending the hearing. Written comments will be afforded the same weight as oral comments received at hearing.

Interested parties wishing to submit comments or request a hearing must do so in writing and submit their request to the Notice Contact. Request for a public hearing by an interested party or written comments shall be made by September 10, 2013 no later than 12:00 p.m. (noon) to the Notice Contact: Diana Boshell, 712 Stratton Office Building, 401 S. Spring, Springfield, IL 62706 E-mail: Diana.Boshell@illinois.gov, phone 217-524-7020.

Key Information

Notice Type:	Sole Economically Feasible Source
Notice Stage:	Hearing Notice of Decision Upheld
Published:	08/28/2013
Notice Expiration Date:	09/23/2013
Sole Source Only Justification:	The services are required to continue advertising construction contracts, distributing plans and specifications, addenda, providing bid results to contractors. Provide plan and specification review prior to advertising for the Tollway's Move Illinois program. The current service provider has done an excellent job. Transfer over to another vendor would cause confusion and delay in advertising construction contracts. Another vendor would need to be selected by RFP which is estimated to take over six months. Delays in advertising would cause delay in construction start and finish dated including the possibility of losing an entire construction season and hundreds of construction jobs. An RFP is currently being composed to select a vendor for these services once this contract expires.
Accordance with Admin Rule:	< Compatibility of equipment, accessory, parts, or service is paramount consideration
Professional & Artistic:	No
Small Business Set-Aside:	No
Does this solicitation contain a BEP or DBE requirement?:	No
Does this solicitation contain	

a Veteran requirement?:

Relevant Category: General Services

Total Amount of Award: \$240,000.00 (Total Dollar Value Only/Includes Any Renewal Options)

Estimated/Actual Value Estimated

Description:

Length of Initial Term: 8

Contract Begin Date: 10/01/2013

Contract End Date: 05/28/2014

Renewal Terms: 0

Bidder(s)

Number of Responding Bidders: 0

Number of Unsuccessful Bidders: 0

Bidders:

Total Number Awarded: 0

Listing of All Bidders/Offerors Considered But Not Selected:

N/A

Source Selection: N/A

Vendor(s) Selected for Award

Vendor Name	Amount of Award	BEP Goal %	DBE Goal %
Accurate Repro. Inc.	\$240,000.00	0%	0%

Notice Contact

Name: Diana Boshell
 Street Address: 712 Stratton office Building
 401 S. Spring
 City: Springfield
 State: IL
 Zip Code: 62706
 Phone: 217-524-7020
 Fax Number: 217-558-2164
 EMail Address: Diand.Boshell@illinois.gov

Class Code

Class Codes: X011 PRINTING; Misc. Commercial

NIGP Code

NIGP Commodity/Service Code:

Attachments

To download file(s), click on filename(s) located below. Not all Notices will have files to download.

File Attachments: [SSJF- Accurate - 8 28 13 \(2\).pdf](#) (306479 Bytes)

Vendor Award Information



Help

Created Date: 08/28/2013
Created By: Linda Morton

Identification

Reference Number: 22031731
Title: THA - Engineering Printing and Web Plan Services

Vendor Selected for Award

Vendor Name: Accurate Repro, Inc.
Vendor Contact Name: Michael A. Pauetto
Vendor Street Address: 2368 Corporate Lane Suite 100
Vendor City: Naperville
Vendor State: IL
Vendor Zip Code: 60563
Vendor Phone Number: 630/ 428-4433
Vendor Fax Number: 630/ 428-4449

Key Information

Amount of Award: \$240,000.00 (Total Dollar Value Only)
Cost of Initial Term: \$240,000.00 (Total Dollar Amount of Initial Term)
Cost of Renewals: \$0.00 (Total Dollar Amount of Renewals)
BEP Goal Amount: 0.00%
(Percentage):
DBE Goal Amount: 0.00%
(Percentage):
Will Sub-Contractors Be Utilized? No

Sole Source Justification Form

Requesting Agency/University: Illinois State Toll Highway Authority
Name of Requestor: Greg Stukel
Project Title: Web-Based Plan Room and On-Call Printing Service
Vendor: Accurate Repro, Inc.
Value of Initial Term, or if a Renewal, Value of this Renewal: \$ 240000

Bulletin or Reference Number: 22031731
Date: 8/28/2013
Department/Bureau/Section: Engineering

Value is: [] Actual [X] Estimated

Term
[] One-Time Purchase
[X] Term Contract
Proposed Sole Source Contract Begin Date: 10/1/2013 Proposed Sole Source Contract End Date: 5/28/2014

Renewals
of Potential/Remaining Renewals: 0 Length of Each Renewal in Months: N/A Total Value of All/Remaining Renewals: \$ 0

Does the term, including renewals, exceed 12 months? [] Yes [X] No If yes, a detailed justification is required: N/A

This is a: [] New Sole Source [] Pre-Negotiated Sole Source Renewal
[X] New Sole Economically Feasible Source [] Change Order or Amendment to an Existing Sole Source

Professional and Artistic? [] Yes [X] No Sole Source may not be used for amendments for Professional or Artistic Services if the amendment would increase the value by more than 5% of the initial award or extend the term by more than 60 days.

Provide a description of the supplies or services required:
Vendor to provide construction contract plan, specification, and addenda advertising, printing, and distribution to prospective contractors, subcontractors, and assist agencies; vendor to store and distribute construction contract bid results; and vendor to provide plan and specification review. This vendor is currently under contract through 5/28/2014 with two (2) one-year renewal options available. Although the contract has not expired, the funds associated with the contract have been fully expended. Expending the funds prior to the expiration of the contract can be attributed to several factors: 1) When this contract was advertised and approved, the Move Illinois Program had not been initiated or contemplated. The Move Illinois Program has increased the number of contract advertisements by sixfold from 16 contracts (\$190 million) in 2011 to 86 contracts (\$1.16 billion) in 2013. 2) To obtain bids from small and disadvantaged businesses, the Tollway split many contracts into smaller pieces and advertised them separately. This initiative (called unbundling) has also increased the number of contract advertisings. 3) In order to achieve disadvantaged business goals, the Tollway employed a dozen assist agencies. These agencies are provided a set of plans and specifications by the web-based plan room for distribution to members. This initiative has increased printing and distribution costs significantly. 4) The advertising of additional contracts also causes additional addenda. The plan room distributes all addenda to plan holders via several methods, including FedEx. 5) Additional contracts require additional plan and specification review prior to advertising.

Funding
Select the type of funding to be used (check all that apply):
[] Federal Funds [] State Appropriated Funds [] State Grant Funds
[X] Other (Explain): Tollway does not operate on State-appropriated funds. Procurements are sourced through toll revenue.

This purchase is economically only available from a single source because it is:
[] Art or Entertainment Services or Athletic Events
[X] Compatibility of Equipment, Accessories, Replacement Parts or Service
[] Critical Changes to the Existing Contract Are Necessary and Best Accomplished by the Contract Holder
[] Federal/State Grant Requires Contract with Vendor
[] Item is Copyrighted or Patented and the Item is Only Available From the Holder - Copyright or Patent Number(s):
[] Item is to be Procured for Commercial Resale
[] Items Are Needed for Trial Use or Testing
[] Media for Advertising
[] Necessary Adjustment of Utility Facilities in Conjunction with Highway Construction
[] Organization Memberships (Dues, Fees, Conference Charges Including Mandated Travel and Related Expenses)
[] Public Utility Regulated Services
[] Radio and Television Broadcast Rights
[] Railroad Crossings/Facilities Alterations - Proprietary
[] Software License/Upgrade/Maintenance
[X] Other (Explain): Uninterrupted service for the advertising of construction contract plans and specifications for the Move Illinois Program.

Has the Agency or University purchased these supplies/services in the past? [X] Yes [] No

If yes, STARTING WITH THE MOST RECENT CONTRACT AND WORKING BACKWARD, for the entire relationship with this vendor for this supply or service, list each term, value, short description and type of procurement of each:

Table with 7 columns: Term, Term From, Term To, Value, Description, Contract Number, Type. It lists terms One through Six with their respective dates, values, and descriptions.

Sole Source Justification Form

Seven \$
Eight \$
Nine \$
Ten \$

Select One
Select One
Select One
Select One

If more than 10 years, explain:

Business Rationale

1. Provide a detailed explanation of the need for the supplies or services:
The services are required to continue: construction contract plan, specification, and addenda advertising, printing, and distribution to prospective contractors, subcontractors, and assist agencies; the storage and distribution of construction contract bid results; and the plan and specification review prior to advertising for the Tollway's Move Illinois Program.
2. Why are the requested supplies or services the only one that can satisfy your requirements?
The current service provider is familiar with the Tollway documents, processes, and advertisement procedures. Transfer over to another vendor would cause confusion and delay in advertising construction contracts. Another vendor would need to be selected by RFP which is estimated to take over six months. Delays in advertising would cause delay in construction start and finish dates including the possibility of losing an entire construction season and hundreds of construction jobs. An RFP is currently being composed to select a vendor for these services once this contract expires.
3. What are the unique features of the supplies or services that are not available in any other product or by any other vendor? Provide specific, quantifiable factors/qualifications:
The web-based plan room currently in place with this vendor would need to be recreated by another vendor. Recreating the web-based plan room could take several weeks. There would be at least a two-week learning curve if a new vendor were to be hired. To hire another vendor by RFP would take at least six months. We cannot allow construction contract advertisements to be delayed by that length of time.
4. If services, what are the unique qualifications this vendor possesses? Provide specific, measurable factors/qualifications: This vendor is currently operating the on-line plan room successfully. If another vendor were to take over these services, they would need to re-create an on-line plan room environment which could take several weeks.
5. Were alternative supplies or services evaluated? Yes No
 - 5a. If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility: To select another vendor for this services would require an RFP. Preparing the RFP and selecting a vendor is expected to take a minimum of six months. A six-month delay in construction could be catastrophic for the Move Illinois Program.
 - 5b. If no, why were alternatives not evaluated?
6. What efforts were made to get the best possible price?
The initial contract amount of \$143,250 was determined in 2011 based on the number of contract advertisements predicted at that time. The Tollway was nearing the end of the \$6 billion Congestion Relief Program, so the number of large construction contract advertisements began to dwindle. In 2011, there were 16 contracts advertised valued at \$190 million awarded. The cost to advertise each contract was approximately \$2,000. In 2012, the debundling initiative began (dividing contracts into smaller contract values to promote more competition from small and disadvantaged businesses). In 2012, there were 27 contracts advertised valued at \$190 million awarded. The Tollway also began using assist agencies to promote the smaller contracts to disadvantaged and minority businesses in 2012. Due to the use of assist agencies who receive a free set of plans for each contract, the cost to advertise a contract in 2012 increased to about \$3,000 per contract. In late 2012, the \$12 billion Move Illinois Program was initiated. 2013 is the first year for major construction bidding for the Move Illinois Program. In 2013, we project 86 construction contracts valued at \$1.16 billion will be awarded. The amount requested of \$240,000 for the Web-Based Plan Room and On-Call Printing Service is based on the number of contracts remaining to be awarded in 2013 through May 2014. In 2013, there are 45 contracts remaining to be advertised. Using the historical average cost to advertise of \$3,000 per contract, it is estimated to cost approximately \$135,000 for 2013. We estimate approximately 35 contracts will be advertised between January 2014 and May 2014 at a cost of \$3,000 each for a value of \$105,000. (\$135,000 for 2013 plus \$105,000 for 2014 equals \$240,000 through May 2014.)

This contract is not merely for the purchase of items. This contract provides an on-line plan room for the advertising of construction plans and specifications, plan and specification review, addendum distribution, and on-call printing. In order for another vendor to provide these services they would need to develop or already have an on-line plan room in place. The current contract was advertised and selected via an RFP in 2011. The prices associated with the contract were found to be acceptable and will remain in place until the end of the contract.
7. Will this purchase obligate the State to this vendor for future purchases such as maintenance, licensing or continuing need? Yes No
 - 7a. If yes, please provide details regarding future obligations and/or needs:
8. Why is the price for this purchase considered to be fair and reasonable? The current prices which were obtained via an RFP in 2011 were found to be acceptable. The current prices will remain in place until the end of the contract without an increase in prices.
9. If this is a renewal, describe why circumstances are such that competitive selection is still not an alternative since awarding the original contract: The contract has not expired. The funds have been exhausted prior to the expiration of the contract. Additional funds are required to continue this important service without interruption. An RFP to select a company to provide these services is currently being composed. The RFP is expected to take in excess of six months to complete, advertise, and select.
10. What will be the financial or other impact to the State if this sole source is not approved and a competitive bid is required?
 - Delay in advertising construction contracts.
 - Possible loss of an entire construction season.
 - Inconvenience to the motoring public due to construction delays.
 - Roadway expansion for badly needed additional traffic capacity would be delayed.
 - Safety concerns due to construction delays.
 - Additional pavement deterioration.
 - Temporary traffic patterns to remain in place longer than anticipated.

- Loss of hundreds of construction related jobs

Requesting Department Signature Required

I know and understand the contents of this Sole Source Justification and attest that all statements are true and correct and that the fairness and reasonableness of the price was adequately confirmed.


Requesting Department Representative

Greg Stukel
Printed Name

8/23/13
Date

630-241-6800 ext 3929
Requesting Department Representative Telephone Number

gstukel@getipass.com
Requesting Department Representative Email Address

State Agency Bureau/Division Head or University Purchasing Director Approval and Signature Required


State Agency Bureau/Division Head and Not a Designee or University Purchasing Director Signature and Not a Designee

John Donato
Printed Name

8/28/13
Date

630-241-6800 ext 2680
State Agency Bureau/Division Head or University Purchasing Director Telephone Number

jdonato@getipass.com
State Agency Bureau/Division Head or University Purchasing Director Email Address

SPO Approval and Signature Required


SPO Signature

Victoria Santiago
SPO Printed Name

8/28/13
Date

630-241-6800 ext 2336
SPO Telephone Number

vsantiago@getipass.com
SPO Email Address

Sole Source Justification Form Part II

Bulletin or Reference Number: 22031731

Requesting Agency/University: Illinois State Toll Highway Authority
Project Title: Web-Based Plan Room and On-Call Printing Service
Initial Date of Procurement Bulletin Posting: 8/28/2013
Vendor: Accurate Repro, Inc.

Was a Sole Source Hearing requested per 30 ILCS 500/20-25?
Yes (Complete Section I below)
No (Section I not required, go to Section II below)

Section I - Sole Source Hearing Details

Hearing Date:
Hearing Location: J
Hearing Time: a.m. p.m.

The Sole Source Hearing Panel or Officers consisted of the following individuals:

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for the sole source decision, and information regarding the opportunity to submit comments and testify at a public hearing. Notice of the hearing was also posted outside the hearing room 48 hours prior to the hearing.

- No members of the public or other entities testified or provided written comments.
Members of the public or other entities testified and/or provided written comments. See attached.

The public hearing was conducted for the purpose of receiving testimony regarding the sole source determination. The hearing panel recommends the following:

- The following relevant documents are attached:
Written comments submitted prior to, at or after the Sole Source Hearing
Decision Memo or Written Recommendation of the Hearing Panel
Hearing Minutes (if minutes were recorded)

The following documents and/or testimony were presented at the public hearing and are attached:

Hearing Panel Representative or Officer Signature Printed Name Date

Hearing Panel Representative or Officer Telephone Hearing Panel Representative or Officer Email Address

Section II - CPO Approval and Signature Required

- Based on my review, I authorize the Agency/University to proceed in accordance with the published Notice referenced above.
Based on my review, this procurement the Agency/University is not authorized to proceed with this sole source as presented and my recommendation is that it be cancelled.
Based on my review, I authorize the Agency/University to proceed with the following changes:
I do not concur for the following reasons:
Other:

CPO Signature Matt Brown Printed Name Date

217-558-2231 matt.brown@illinois.gov
CPO Telephone Number CPO Email Address