



Earned Credit Program

Marlene Vick, *General Manager of Diversity*

William Jamison, *DBE Manager*

November 30, 2017

Earned Credit Program (ECP)

Voluntary incentive program that gives participating contractors a competitive edge

- Prime and subcontractors earn virtual bid credits for hiring and retaining ECP candidates
- Open to any firm interested in participating in Tollway contracts

Helps underserved communities participate on Tollway projects



The Illinois Tollway
**DRIVING
THE FUTURE**

ECP Can Help You Win Contracts

Construction Contractor A

Base bid \$8,100,949.50

ECP credit \$ 77,450.09

Award Criteria \$8,023,499.41

Apparent low bidder

Construction Contractor B

Base bid \$8,090,691.98

ECP credit \$ 0.00

Award Criteria \$8,090,691.98

26 major construction contracts have been awarded
based on use of ECP bid credits



The Illinois Tollway

**DRIVING
THE FUTURE**

How To Earn ECP Bid Credits

Firms receive ECP bid credits for every dollar paid to ECP hires

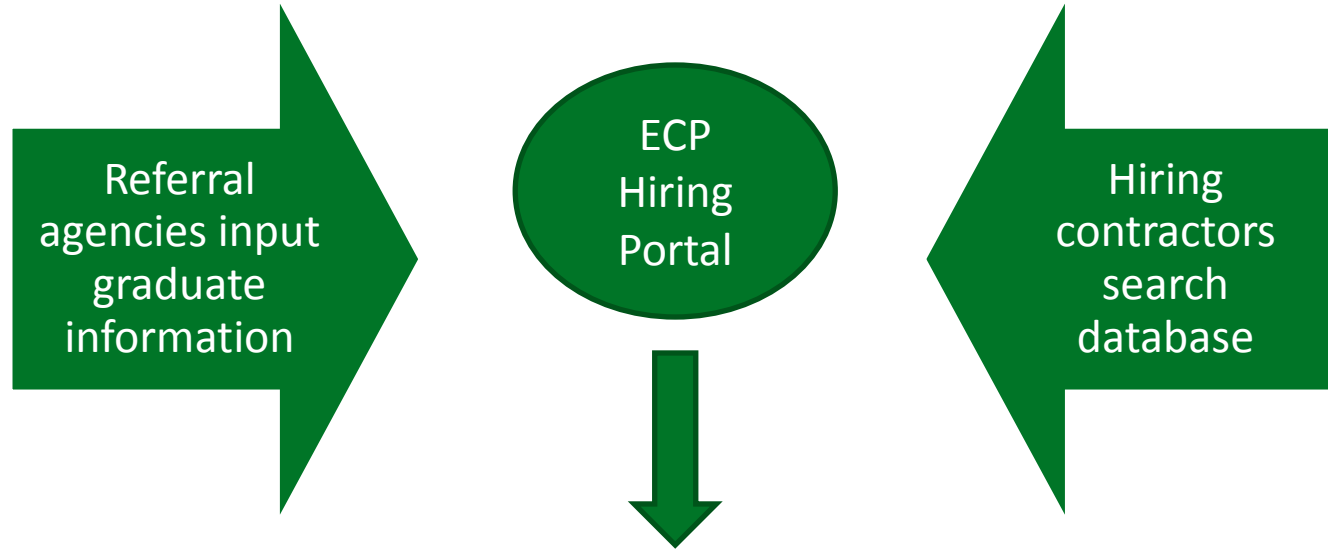
- Operating engineers and structural steel ironworkers – 50 cents credit for every dollar paid
- All other skilled trades and fabricators – 40 cents credit for every dollar paid
- Laborers – 30 cents credit for every dollar paid

Additional \$5,000 in virtual bid credits after 160 hours of employment



The Illinois Tollway
DRIVING
THE FUTURE

ECP Hiring Portal



ECP HIRES



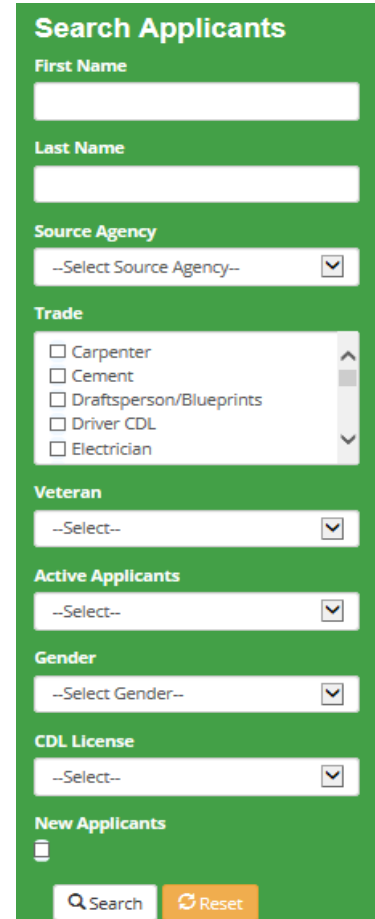
The Illinois Tollway
**DRIVING
THE FUTURE**

Online Access To ECP Candidates

Find ECP candidates to fit your needs

Search criteria includes

- Source agency
- Trade
- Veteran status
- Gender
- Commercial driver's license



The screenshot shows a green-themed search interface for applicants. It includes the following fields and options:

- Search Applicants** (Section Header)
- First Name**: Text input field.
- Last Name**: Text input field.
- Source Agency**: Dropdown menu with "--Select Source Agency--" and a downward arrow.
- Trade**: List of checkboxes with a scroll bar on the right:
 - Carpenter
 - Cement
 - Draftsperson/Blueprints
 - Driver CDL
 - Electrician
- Veteran**: Dropdown menu with "--Select--" and a downward arrow.
- Active Applicants**: Dropdown menu with "--Select--" and a downward arrow.
- Gender**: Dropdown menu with "--Select Gender--" and a downward arrow.
- CDL License**: Dropdown menu with "--Select--" and a downward arrow.
- New Applicants**: A small square icon.
- Search**: Button with a magnifying glass icon.
- Reset**: Button with a circular refresh icon.



Determining ECP Eligibility

Workforce Innovation and Opportunity Act (WIOA) Eligibility Request form

- Submit to Illinois Department of Employment Security (IDES) for evaluation

Candidate Demographic Information form

- Submit to Illinois Tollway after IDES approves the WIOA Eligibility Request



Earned Credit Program (ECP) CANDIDATE Demographic Information	
<i>Please be advised that the Tollway cannot accept any documents that contain complete Social Security numbers; last 4 digits ONLY, for identification purposes is acceptable.</i>	
Date: _____	
Name: _____	
Phone #: _____	
Street Address: _____	
Valid Drivers License: _____	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Veteran: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Ethnicity: <input type="checkbox"/> Asian <input type="checkbox"/> African American <input type="checkbox"/> Hispanic <input type="checkbox"/> Other	
Ex-Offender*: <input type="checkbox"/> Yes <input type="checkbox"/> No <small>*An Ex-Offender is defined as Section 2 of the Crime Victims Criminal Code of 1961, but who is not a victim of the crime.</small>	
Name of Referral source: _____	
Training Program: _____	
High School Graduate/College: _____	
Trade School: _____	
Apprentice School: _____	
Valid CDL License (if Yes, Class A: _____ Class B: _____)	
<i>Please add below, any additional information you wish to provide.</i>	
_____ _____ _____	
Please attached _____ _____ Sent to _____ _____ Illinois Tollway	

WIOA Eligibility Request (Workforce Innovation and Opportunity Act) Illinois State Toll Highway Authority Earned Credit Program	
Social security information is only needed by the Illinois Department of Employment Security Do not submit any materials with social security information to the Tollway.	
Permission is given to the referral agency to provide the social security number below to Illinois Department of Employment Security (IDES) for a WIOA evaluation.	
Signature: _____	
Required documents	
• Complete WIOA Eligibility Request Form	
• Complete SS#	
• Complete resume	
Send documents to: Attention Maria Talis: Fax 630-645-3702 or email Maria.Talis@illinois.gov	
Eligibility will be confirmed via email to the hiring company and the Tollway ECP Program.	
Company/Referral Agency, Contact Name	_____
Company Phone	_____
Email Address	_____
ECP Candidate Information	
Name	_____
Social Security #	_____
Contact Phone #	_____
Email Address	_____
Program graduation or Hire date (as applicable)	_____
Revised 01/23/2017	

Obtaining Your ECP Certificate

Submit the following documentation

- Request for ECP Certificate Form 006
- Payroll data

Receive your ECP Certificate

- Tollway will mail your ECP Certificate upon approval

Submit documentation to ecp@getipass.com



Earned Credit Program (ECP) Form 0006 – REQUEST for ECP Certificate

This request from _____ for a current ECP Certificate is based upon the attached certified payroll report for the payroll period commencing _____ (Company Name)

on the _____ day of _____, 20____ and ending on the _____ day of _____, 20____ for the following employees previously verified for eligibility (Day) (Month) (Year) (Day) (Month) (Year)

into ECP by the Illinois Department of Employment Security (IDES):

Candidate Name	New Hire (Y/N)	Job Category	Pay Rate	New Hire Credit Requested (Y/N)

* Eligibility for the \$5,000 Net

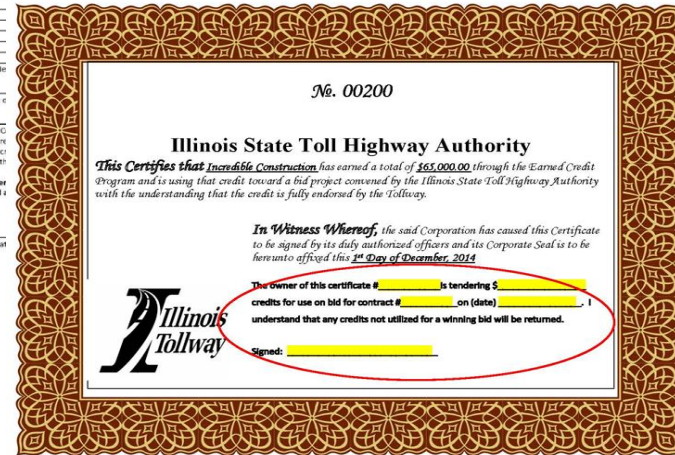
I, _____ (Print the name of

employed with _____ (C

made either directly or indire
this request for earned bid cr
for all classifications set forth

Under penalty of law for per
accurate. The undersigned s

Authorized Contractor Signat



The Illinois Tollway
DRIVING
THE FUTURE

Using ECP Bid Credits

Prime contractors

- Submit your ECP certificate
- Encourage subcontractors to participate in the program

Subcontractors

- Indicate how much ECP bid credit you are providing to the prime on your ECP Certificate
- Market your ECP bid credits to primes for inclusion in their Tollway bids



The Illinois Tollway
DRIVING
THE FUTURE

ECP Credits – Only Use What You Need

Unused ECP credits are returned for use on a future bid

In cases where only some submitted ECP credits are needed, the remainder is returned using proportional allocation

		Prime Bidder	Sub #1	Sub #2	Sub #3
Enter Contractor/Subcontractor Name		ABC	A-1	B-1	C-1
Enter TOTAL Credits Submitted from each	\$ 30,000.00	\$ 20,000.00	\$ 10,000.00	\$ -	\$ -
Proportional Allocation Calculation					
TOTAL Credits Submitted from each firm (%)	100.00%	66.67%	33.33%	0.00%	0.00%
TOTAL Credits UTILIZED in winning bid	\$ 17,500.00	\$ 11,666.67	\$ 5,833.33	\$ -	\$ -
		Contract # _____			
Signature of Prime Bidder:					Date:



FORM 007 - ECP PLAN

Prime Bidder Submission of ECP Bid Credits (To be considered for usage in the bid award criteria, this form must be submitted with the bid documents and the ECP certificates attached.)

NOTE: In accordance with ECP Special Provisions Section VII. B. credits utilized will be proportionate to percentage submitted and are not at the discretion of the prime bidder.



The Illinois Tollway
DRIVING THE FUTURE

Contact Us

Department of Diversity and Strategic Development

- 630-241-6800 ext. 3227
- diversity@getipass.com
- illinoistollway.com

Thank you