Move Illinois Quarterly
E-bidding Overview

Gregory Bush, President & CEO, Kristine Fallon Associates Inc.
November 30, 2017
Introduction
What is e-Builder?
What is e-Bidding?
Access
Security
Benefits
Advice
Training
The Project Collaboration and Management System that KFA implemented for the Chicago Transit Authority in 2001 was the first time a public agency had used the technology on a major capital program. The effort was cited as Best Practice in two major research studies funded by federal agencies: the Transportation Research Board of the National Academies and the Federal Highway Administration.
What Is e-Builder?

Web-based program management system
• Used by internal and external stakeholders of the Move Illinois capital program
• Cloud-based, i.e., no software to install
• Training is required to receive a role-based login ID

Benefits
• Access
• Accountability
• Audit trail

Presented on November 30, 2017
What Is e-Bidding?

e-Builder’s electronic bidding module

- Web-based bid submittal
- Accessible via the published bid opportunity in the Online Plan Room
- Different from IDOT’s e-bidding system
- To ensure successful bid experience, training is required for access
- Piloted with the Illinois Road and Transportation Builders Association
- Customized based on stakeholder feedback

Presented on November 30, 2017
Access

Visit the Online Plan Room at illinoistollway.com/doing-business

The Illinois Tollway is now accepting Electronic Bidding. Please click on the below link to submit your bid

Bid Package:
eBidding Link

Training Videos:
Training Videos Link

Questions pertaining to the intent of the Contract Documents may be sent to the Illinois Tollway, attention Mohamad Faraj at mfaraj@getipass.com, to be received no later than 2:00 p.m. local time on November 28, 2017.

BID DUE DATE:
Tuesday, December 5, 2017 – 10:30AM
Illinois Tollway – Central Administration Building
2700 Ogden Ave. Downers Grove, IL 60515

PRE-BID MEETING: (OPTIONAL)
Monday, November 13, 2017 – 10:00AM
Illinois Tollway – Central Administration Building
Engineering Conference Room 207
2700 Ogden Ave. Downers Grove, IL 60515

Bidders are responsible for the purchase of Complete Printed Sets and Complete Set Downloads

In the event there is a discrepancy between the electronic and hard copy documents distributed by the on-line plan room, the printed documents take precedence
Security

**Controlled bidding**
- e-Bidding logins are encrypted
- Security key provided once trained
- You cannot submit a bid without security key
- Security key validates the bid was submitted from your company
Security Key Request Form

New Security Key Request

A security key is required to submit an electronic bid on Illinois Tollway construction solicitations. This key is unique to each company/bidder and must be obtained prior to submitting a bid. The individual submitting the bid must input the key immediately prior to online bid submission.

Each firm is responsible for controlling the distribution of this key within its firm and ensuring only authorized staff can submit a bid on behalf of the company. The Tollway will verify the correct key was used for bid submission upon opening of the electronic bids. Use of an incorrect security key may cause the bid to be deemed as non-responsive.

To request a security key, complete the fields below and return to the Tollway’s e-Builder Administrators at ebuilder@getpass.com. You will receive a key in approximately 2 business days. Please be sure to allow enough time to request and receive your key when preparing a bid submission.

Please note the form below asks for the names of the individuals authorized to seek a new key code if for any reason a new key is required. Those individuals must sign this form as well as the replacement key form at the time of request.

Please type your responses in this form before printing and signing.

Date requested: __________________________

Requested by (Print name): __________________________

(Print title): __________________________

(Signature): __________________________
e-Bidding Login Screen

Welcome to the e-Builder Bidder Portal!

The Bidder Portal is where you go to review bid packages, communicate with the client, download documentation, and submit your bid. After logging in to the portal, you will be able to accept or decline an invitation, ask questions, and view responses. To get started, follow the appropriate instructions below for a new bidder or returning bidder.

Note: If you received the invitation to bid via fax, you will need to enter your 6-character invitation key that was included in the fax to access the bid details.

First-Time Bidder
If you are a first-time bidder, please register for an e-Builder username and password.

Watch this 5 minute video tutorial for registration instructions.

Returning Bidder
If you are a returning bidder, you do not have to register: simply login with your e-Builder credentials or click I forgot my username or password.

For further assistance, contact e-Builder Technical Support:
Phone: 888-288-5717
Outside US: 800-580-9322
Email: support@e-builder.net
Bidding Information Details

Invitation to Bid

Bidding Status
Bidding time remaining: 185 Days 8 Hours 44 Minutes

Bidding Information

Project: EBil eBidding Training
Pre-Bid Meeting Date/Time: 04.10.2017 9:00 AM
Bid Package Status: Open
Bid Start Date/Time: 12.21.2016 8:00 AM
Bid Due Date/Time: 05.31.2016 5:00 PM
Bid Time Zone: (GMT-06:00) Central Time (US & Canada)
Bid Instructions Document: DW_PM0_GB_Drawing2_02232015A.bit

Bid Package: Training Bid Package Current
Pre-Bid Meeting Location: 219
Bid Contact: Gregory A. Bush, Jr.
Bid Submitted: No
Bidding Status: Pending

The work under this Contract shall consist of:
- Pavement patching and rehabilitation
- Pavement markings
- Drainage improvements
- Guardrail upgrades
- LED retrofit and light pole relocation
- Maintenance of Traffic repair
- Repair of one retaining wall
- The work under this Contract is to be performed on the Tri-State Tollway (I-294) between Mile Post 8.25 and Mile Post 17.60 in Cook County, Illinois.
# Base Bid Scope Items

![Base Bid Scope Items](image)

## Not Submitted

<table>
<thead>
<tr>
<th>Base Bid</th>
<th>Description</th>
<th>Spec Reference</th>
<th>Part Number</th>
<th>Quantity</th>
<th>UoM</th>
<th>Unit Cost</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>20200100</td>
<td>EARTH EXCAVATION</td>
<td></td>
<td></td>
<td>101.0000</td>
<td>CU YD</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>20201200</td>
<td>REM &amp; DEP UNS MATL</td>
<td></td>
<td></td>
<td>50.0000</td>
<td>CU YD</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>20408000</td>
<td>FURNISHED EXCAVATION</td>
<td></td>
<td></td>
<td>30.0000</td>
<td>CU YD</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>25000400</td>
<td>NITROGEN FERT NUTR</td>
<td></td>
<td></td>
<td>15.0000</td>
<td>POUND</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>25000600</td>
<td>POTASSIUM FERT NUTR</td>
<td></td>
<td></td>
<td>45.0000</td>
<td>POUND</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>44000155</td>
<td>HMA SURF REM 1 1/2</td>
<td></td>
<td></td>
<td>3,107.00</td>
<td>SQ YD</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>44000400</td>
<td>GUTTER REM</td>
<td></td>
<td></td>
<td>900.0000</td>
<td>FOOT</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>44000250</td>
<td>RAVED SHLD REMOVAL</td>
<td></td>
<td></td>
<td>427.0000</td>
<td>SQ YD</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>44213200</td>
<td>SAW CUTS</td>
<td></td>
<td></td>
<td>1,195.00</td>
<td>FOOT</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>44213204</td>
<td>TIE BARS 3/4</td>
<td></td>
<td></td>
<td>182.0000</td>
<td>EACH</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>44900105</td>
<td>R&amp;B PR ELAS JT SE PVT</td>
<td></td>
<td></td>
<td>215.0000</td>
<td>FOOT</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>50102400</td>
<td>CONC REM</td>
<td></td>
<td></td>
<td>1.5000</td>
<td>CU YD</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>50104400</td>
<td>CONC HDWL REM</td>
<td></td>
<td></td>
<td>1.0000</td>
<td>EACH</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>50157300</td>
<td>PROTECTIVE SHIELD</td>
<td></td>
<td></td>
<td>258.0000</td>
<td>SQ YD</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>50300225</td>
<td>CONC STRUCT</td>
<td></td>
<td></td>
<td>2.5000</td>
<td>CU YD</td>
<td></td>
<td>2.50</td>
</tr>
</tbody>
</table>

Presented on November 30, 2017
Required Bid Package Responses
Benefits

Replaces traditional bidding methods

Eco-friendly/green

Cuts out expenses such as
• Administrative overhead
• Paper
• Online Plan Room fees
• Courier services

Provides measurable cost and time savings
Advice

To make the most out of e-Bidding

• Don’t wait until the last minute to start your bid!
• Request a security key at least a week in advance of bid
• Practice e-Bidding in a real bid
• Create one login for all staff to use
• Save early and often
• Always use the link in the Online Plan Room to access the bid
• When an addendum is issued, you must resubmit your bid
• Request a replacement security key if an employee with access leaves your company
Training

Contact ebuilder@getipass.com to register for training

Hands-on training provided in a training computer lab

Training held twice per month – generally 2\textsuperscript{nd} and 4\textsuperscript{th} Thursdays

Companies will receive security key after training

Schedule yourself for training – Online Registration Center
e-Bidding Training Calendar – Online Registration Center

Welcome to the Illinois Tollway's Online Registration Center!

e-Bidding e-Builder: This 2.0 hour class covers bidding for construction projects using e-Builder. This class is intended for contractors and other project team members who are directly involved in bidding on new construction projects.

Class activities will include both hands-on e-Builder practice and demonstrations of submitting a bid, so computer skills are required.

The authorization code for this class is: 603016.

<table>
<thead>
<tr>
<th>Location</th>
<th>Date</th>
<th>Available</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>e-Bidding in e-Builder Class</td>
<td>Downers Grove, IL</td>
<td>11/29/2017</td>
<td>10</td>
</tr>
<tr>
<td>e-Bidding in e-Builder Class</td>
<td>Downers Grove, IL</td>
<td>12/14/2017</td>
<td>12</td>
</tr>
</tbody>
</table>

Presented on November 30, 2017
QUESTIONS?
THANK YOU