

**ADDENDUM NO. 1  
TO  
PROFESSIONAL SERVICES BULLETIN No. 12-4**

**November 27, 2012**

For which Statements of Interest are due by 4:30 p.m. Central Standard Time to the Illinois State Toll Highway Authority at their offices, 2700 Ogden Avenue, Downers Grove, Illinois 60515, December 5, 2012.

**NOTICE:**

**CHANGE NO. 1: Revised STANDARD CERTIFICATION / DISCLOSURE Forms. See page 66 in the Bulletin and the electronic version posted to the Tollway website at: [www.illinoistollway.com](http://www.illinoistollway.com) under Doing Business: Construction & Engineering: Joint Resources - Professional Services Bulletin.**

The required Standard Certification / Disclosure forms (v13.3 and 13.4) that were previously uploaded to the Tollway website were missing several key attachments. The Standard Certification / Disclosure forms (v13.3 and 13.4) have been revised effective November 9, 2012. The attachments must be included with the offer.

**CHANGE NO. 2: Revised FREQUENTLY ASKED QUESTIONS: Are sub-consultants required to complete the Certification/Disclosure forms? See pages 7 and 8.**

The revised Standard Certification / Disclosure forms (v13.3 and 13.4) now include a check box for the sub consultant's contract value indicating whether the contract exceeds \$50,000. Since the sub contract values are unknown at the time the Statements of Interest are submitted, the Tollway is deleting the following statement:

~~Although the Sub-consultant's Certification/Disclosure forms are to be submitted within 15 days of execution of either the prime or sub contract, whichever is later, the Tollway encourages the Primes to submit Certification/Disclosure forms for their proposed sub-consultants at the time of their proposal submittal following selection. This will allow for early review and clearance of any potential conflicts of interest.~~

**QUESTIONS: The Tollway has received the following questions to PSB 12-4 via email SOIPSB12-4. The Tollway offers the following responses:**

**Question 1:** Page A-1 of the Construction Practices Review and Audit Services states that "IDOT prequalification is not required." Is it appropriate to insert NA (not applicable) on the required forms to be submitted?

**Response:** Yes.

**Question 2:** Should we include client references and contact information with the relevant projects in Section 5?

**Response:** Yes.

**Question 3:** What is the anticipated time frame or schedule for completion of the project?

**Response:** The contract is anticipated to be for a one year term.

**Question 4:** Does the requirement for the Certificate of Authority to Transact Business in Illinois (805ILCS5/13, on page 83) apply to subconsultants?

**Response:** The Prime is to include the Certificate of Authority to Transact Business in Illinois with the offer.

**END OF ADDENDUM**