

State of Illinois Small Business Set-Aside Program

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Who can participate in the Small Business Set-Aside Program?

- ▶ A small business in Illinois is defined as a sole proprietor whose primary residence is in Illinois or is a business recognized by the Illinois Secretary of State as a domestic entity that also meets the thresholds below:
 - Retail/service < \$8 million
 - Wholesale < \$13 million
 - Construction < 14 million
 - Manufacturing < Less than 250 employees

How do I enroll?

- ▶ 1. Visit ipg.vendorreg.com.
- ▶ 2. Complete the IPG Registration.
- ▶ 3. Include your State and Federal Tax returns (Form C) with your application.
 - ▶ - Manufacturers must also provide the Illinois IL-941.
 - ▶ - Sole Proprietorships must also provide federal Schedule C.
 - ▶ - Follow the application directions carefully to avoid delay in processing.
- ▶ 4. Enroll as a user of the Illinois Procurement Bulletin at BidBuy.Illinois.gov.

Sole Proprietors and Single-Member LLCs

SCHEDULE C (Form 1040 or 1040-SR)

Profit or Loss From Business (Sole Proprietorship)

OMB No. 1545-0074

2019
Attachment
Sequence No. **09**Department of the Treasury
Internal Revenue Service (99)▶ Go to www.irs.gov/ScheduleC for instructions and the latest information.

▶ Attach to Form 1040, 1040-SR, 1040-NR, or 1041; partnerships generally must file Form 1065.

Name of proprietor

Social security number (SSN)

A Principal business or profession, including product or service (see instructions)**B** Enter code from instructions**C** Business name. If no separate business name, leave blank.**D** Employer ID number (EIN) (see instr.)**E** Business address (including suite or room no.) ▶

City, town or post office, state, and ZIP code

F Accounting method: (1) ☐ Cash (2) ☐ Accrual (3) ☐ Other (specify) ▶**G** Did you "materially participate" in the operation of this business during 2019? If "No," see instructions for limit on losses ☐ Yes ☐ No**H** If you started or acquired this business during 2019, check here ☐ Yes ☐ No**I** Did you make any payments in 2019 that would require you to file Form(s) 1099? (see instructions) ☐ Yes ☐ No**J** If "Yes," did you or will you file required Forms 1099? ☐ Yes ☐ No**Part I Income**

1	Gross receipts or sales. See instructions for line 1 and check the box if this income was reported to you on Form W-2 and the "Statutory employee" box on that form was checked. <input type="checkbox"/>	1	
2	Returns and allowances	2	
3	Subtract line 2 from line 1	3	
4	Cost of goods sold (from line 42)	4	
5	Gross profit. Subtract line 4 from line 3	5	
6	Other income, including federal and state gasoline or fuel tax credit or refund (see instructions)	6	
7	Gross income. Add lines 5 and 6	7	

Part II Expenses. Enter expenses for business use of your home **only** on line 30.

8	Advertising	8		18	Office expense (see instructions)	18	
9	Car and truck expenses (see instructions)	9		19	Pension and profit-sharing plans	19	
10	Commissions and fees	10		20	Rent or lease (see instructions):		
11	Contract labor (see instructions)	11		a	Vehicles, machinery, and equipment	20a	
12	Depletion	12		b	Other business property	20b	
13	Depreciation and section 179 expense deduction (not			21	Repairs and maintenance	21	
				22	Supplies (not included in Part III)	22	

Use your mouse or Tab key to move through the fields. Use your mouse or space bar to enable check boxes.



Illinois Department of Revenue 2019 Form IL-1040 Individual Income Tax Return



or for fiscal year ending ____/____/____

Over 80% of taxpayers file electronically. It is easy and you will get your refund faster. Visit tax.illinois.gov.**Step 1: Personal Information****A** Enter personal information and Social Security numbers. You must provide the entire Social Security number for you and your spouse. Do not provide a partial Social Security number.

Your first name and initial

Your last name

Year of birth

Your Social Security number

Spouse's first name and initial

Spouse's last name

Spouse's year of birth

Spouse's Social Security number

Mailing address (See instructions if foreign address)

Apartment number

County (Illinois only)

City

State

ZIP or Postal Code

Foreign Nation, if not United States (do not abbreviate)

B Filing status: ☐ Single ☐ Married filing jointly ☐ Married filing separately ☐ Widowed ☐ Head of household**C** Check if someone can claim you, or your spouse if filing jointly, as a dependent. See instructions. ☐ You ☐ Spouse**D** Check the box if this applies to you during 2019: ☐ Nonresident - Attach Sch. NR ☐ Part-year resident - Attach Sch. NR**Step 2: Income**

(Whole dollars only)

1	Federal adjusted gross income from your federal Form 1040 or 1040-SR, Line 8b.	1		.00
2	Federally tax-exempt interest and dividend income from your federal Form 1040 or 1040-SR, Line 2a.	2		.00
3	Other additions. Attach Schedule M.	3		.00
4	Total income. Add Lines 1 through 3.	4		.00

Step 3: Base Income

5	Social Security benefits and certain retirement plan income received if included in Line 1. Attach Page 1 of federal return.	5		.00
6	Illinois Income Tax overpayment included in federal Form 1040 or 1040-SR, Schedule 1, Ln. 1.	6		.00
7	Other subtractions. Attach Schedule M. Check if Line 7 includes any amount from Schedule 1299-C. <input type="checkbox"/>	7		.00
8	Add Lines 5, 6, and 7. This is the total of your subtractions.	8		.00
9	Illinois base income. Subtract Line 8 from Line 4.	9		.00

Step 4: Exemptions

and 1099 forms here

S Corporations and C Corporations

Form **1120-S** **U.S. Income Tax Return for an S Corporation** OMB No. 1545-0123
Department of the Treasury Internal Revenue Service
Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation.
Go to www.irs.gov/Form1120S for instructions and the latest information.

For calendar year 2019 or tax year beginning , 2019, ending , 20 **2019**

A S election effective date

B Business activity code number (see instructions)

C Check if Sch. M-3 attached

G Is the corporation electing to be an S corporation beginning with this tax year? ☐ Yes ☐ No If "Yes," attach Form 2553 if not already filed

H Check if: (1) ☐ Final return (2) ☐ Name change (3) ☐ Address change (4) ☐ Amended return (5) ☐ S election termination or revocation

I Enter the number of shareholders who were shareholders during any part of the tax year

J Check if corporation: (1) ☐ Aggregated activities for section 465 at-risk purposes (2) ☐ Grouped activities for section 469 passive activity purposes

Caution: Include only trade or business income and expenses on lines 1a through 21. See the instructions for more information.

Income

1a Gross receipts or sales

1b Returns and allowances

1c Balance. Subtract line 1b from line 1a

2 Cost of goods sold (attach Form 1125-A)

3 Gross profit. Subtract line 2 from line 1c

4 Net gain (loss) from Form 4797, line 17 (attach Form 4797)

5 Other income (loss) (see instructions—attach statement)

6 Total income (loss). Add lines 3 through 5

Form **1120** **U.S. Corporation Income Tax Return** OMB No. 1545-0123
Department of the Treasury Internal Revenue Service
For calendar year 2019 or tax year beginning , 2019, ending , 20 **2019**
Go to www.irs.gov/Form1120 for instructions and the latest information.

A Check if: (1) ☐ Consolidated return (attach Form 990) (2) ☐ Life/nonlife consolidated return

B Life/nonlife consolidated return

C Personal holding co. (attach Sch. PH)

D Personal service corp. (see instructions)

E Schedule M-3 attached

F Check if: (1) ☐ Initial return (2) ☐ Final return (3) ☐ Name change (4) ☐ Address change

Income

1a Gross receipts or sales

1b Returns and allowances

1c Balance. Subtract line 1b from line 1a

2 Cost of goods sold (attach Form 1125-A)

3 Gross profit. Subtract line 2 from line 1c

4 Dividends and inclusions (Schedule C, line 23)

5 Interest

6 Gross rents

7 Gross royalties

8 Capital gain net income (attach Schedule D (Form 1120))

9 Net gain or (loss) from Form 4797, Part II, line 17 (attach Form 4797)

Illinois Department of Revenue
2019 Form IL-1120-ST
Small Business Corporation Replacement Tax Return
Due on or before the 15th day of the 3rd month following the close of the tax year.

If this return is not for calendar year 2019, enter your fiscal tax year here.
Tax year beginning month day 20 year ending month day 20 year
This form is for tax years ending on or after December 31, 2019, and before December 31, 2020.
For all other situations, see instructions to determine the correct form to use.

Enter the amount you are paying.
\$

Step 1: Identify your small business corporation

A Enter your complete legal business name.
If you have a name change, check this box. ☐
Name:

B Enter your mailing address.
Check this box if either of the following apply: ☐
• this is your first return, or
• you have an address change.
C/O:
Mailing address:
City: State: ZIP:

C If this is the first or final return, check the applicable box(es).
☐ First return
☐ Final return (Enter the date of termination. mm dd yyyy)

D If this is a final return because you sold this business, enter the date sold (mm dd yyyy) , and the new owner's FEIN.
mm dd yyyy -

E Apportionment Formulas. Check the appropriate box or boxes and see the Apportionment Formula instructions.

L Enter your federal employer identification number (FEIN).
-

M ☐ Check this box if you are a member of a unitary business group, and enter the FEIN of the member who prepared the Schedule UB, Combined Apportionment for Unitary Business Group. Attach Schedule UB to this return.
-

N Enter your North American Industry Classification System (NAICS) Code. See instructions.
-

O Enter your Illinois corporate file (charter) number issued by the Secretary of State.
-


P Enter the city, state, and zip code where your accounting records are kept. (Use the two-letter postal abbreviation, e.g., IL, GA, etc.)
City State ZIP

Q If you are making the business income election to treat all nonbusiness income as business income, check this box and enter zero on Lines 36 and 44. ☐

Partnerships


Form 1065		U.S. Return of Partnership Income		OMB No. 1545-0123
Department of the Treasury Internal Revenue Service		For calendar year 2019, or tax year beginning _____, 2019, ending _____, 20_____		2019
▶ Go to www.irs.gov/Form1065 for instructions and the latest information.				
A Principal business activity	Type or Print	Name of partnership	D Employer identification number	
B Principal product or service		Number, street, and room or suite no. If a P.O. box, see instructions.	E Date business started	
C Business code number		City or town, state or province, country, and ZIP or foreign postal code	F Total assets (see instructions)	
			\$	
G Check applicable boxes: (1) <input type="checkbox"/> Initial return (2) <input type="checkbox"/> Final return (3) <input type="checkbox"/> Name change (4) <input type="checkbox"/> Address change (5) <input type="checkbox"/> Amended return				
H Check accounting method: (1) <input type="checkbox"/> Cash (2) <input type="checkbox"/> Accrual (3) <input type="checkbox"/> Other (specify) ▶ _____				
I Number of Schedules K-1. Attach one for each person who was a partner at any time during the tax year ▶ _____				
J Check if Schedules C and M-3 are attached <input type="checkbox"/>				
K Check if partnership: (1) <input type="checkbox"/> Aggregated activities for section 465 at-risk purposes (2) <input type="checkbox"/> Grouped activities for section 469 passive activity purposes				
Caution: Include only trade or business income and expenses on lines 1a through 22 below. See instructions for more information.				
Income	1a Gross receipts or sales	1a		
	b Returns and allowances	1b		
	c Balance. Subtract line 1b from line 1a		1c	
	2 Cost of goods sold (attach Form 1125-A)		2	
	3 Gross profit. Subtract line 2 from line 1c		3	
4 Ordinary income (loss) from other partnerships, estates, and trusts (attach statement)		4		
5 Net farm profit (loss) (attach Schedule F (Form 1040 or 1040-C))		5		

Use your mouse or Tab key to move through the fields. Use your mouse or space bar to enable check boxes.

Illinois Department of Revenue		2019 Form IL-1065		Partnership Replacement Tax Return	
		See "When should I file?" in the Form IL-1065 instructions for a list of due dates.		Enter the amount you are paying.	
If this return is not for calendar year 2019, enter your fiscal tax year here. Tax year beginning _____ month _____ day _____, 20_____, ending _____ month _____ day _____, 20_____. WARNING This form is for tax years ending on or after December 31, 2019, and before December 31, 2020. For all other situations, see instructions to determine the correct form to use.				\$ _____	
Step 1: Identify your partnership					
A Enter your complete legal business name. If you have a name change, check this box. <input type="checkbox"/>					
Name: _____					
B Enter your mailing address. Check this box if either of the following apply: <input type="checkbox"/> • this is your first return , or • you have an address change .					
C/O: _____					
Mailing address: _____					
City: _____ State: _____ ZIP: _____					
C If this is the first or final return, check the applicable box(es). <input type="checkbox"/> First return <input type="checkbox"/> Final return (Enter the date of termination. _____ mm dd yyyy)					
D If this is a final return because you sold this business, enter the date sold (mm dd yyyy) _____, and the new owner's FEIN. _____					
E Apportionment Formulas. Check the appropriate box or boxes and see Apportionment Formula instructions. <input type="checkbox"/> Financial organizations <input type="checkbox"/> Transportation companies <input type="checkbox"/> Federally regulated exchanges <input type="checkbox"/> Sales companies					
F Check this box if you are:					
I Enter your federal employer identification number (FEIN). _____					
J <input type="checkbox"/> Check this box if you are a member of a unitary business group and are included on a Schedule UB, Combined Apportionment for Unitary Business Group. Enter the FEIN of the member who prepared the Schedule UB and attach it to this return. _____					
K Enter your North American Industry Classification System (NAICS) Code. See instructions. _____					
L Enter the city, state, and zip code where your accounting records are kept. (Use the two-letter postal abbreviation, e.g. , IL, GA, etc.) City: _____ State: _____ ZIP: _____					
M If you are making the business income election to treat all nonbusiness income as business income, check this box and enter zero on Lines 36 and 44. <input type="checkbox"/>					
N If you have completed the following, check the box and attach the federal form(s) to this return. <input type="checkbox"/> Federal Form 8886 <input type="checkbox"/> Federal Sch. M-3, Part II, Line 10					
O Check this box if you attached Form IL-4562. <input type="checkbox"/>					
P Check this box if you attached Illinois					

IL-941

Use your mouse or Tab key to move through the fields. Use your mouse or space bar to enable check boxes.

 **Illinois Department of Revenue**
Form IL-941
2020 Illinois Withholding Income Tax Return *Instructions available at tax.illinois.gov*

This form is required to be filed electronically. To request a waiver, complete and submit Form IL-900-EW. To file electronically, use MyTax Illinois at mytax.illinois.gov or an IDOR-approved Tax-Prep software program.

Step 1: Provide your information

Federal employer identification number (FEIN) Seq. number

Business name

C/O

Mailing address

City State ZIP

☐ Check this box if this is your first return.

☐ Check this box if your business name has changed.

☐ Check this box if your address has changed.

Reporting Period
Check the quarter you are reporting.

☐ **1st** (January/February/ March)
due April 30, 2020

☐ **2nd** (April/May/June)
due July 31, 2020

☐ **3rd** (July/August/September)
due November 2, 2020

☐ **4th** (October/November/December)
due February 1, 2021

Step 2: Tell us about your business

A1 Enter the total number of Forms W-2 reporting Illinois withholding you issued for the entire year.* **A1**

A2 Enter the total number of Forms 1099 reporting Illinois withholding you issued for the entire year.* **A2**

**Only complete Lines A1 and A2 when you file your 4th quarter or final return.*

B If your business has **permanently** stopped withholding because it has closed, or you no longer pay Illinois wages or withhold Illinois taxes from other payments, check Box B and enter the date you stopped withholding. This is considered your final return. Do not file future returns, unless you resume withholding Illinois income tax.

B ☐ / / 2020

Step 3: Tell us about the amount subject to withholding

1 Enter the total dollar amount subject to Illinois withholding tax this reporting period, including payroll, compensation, and other amounts. See instructions. **1**

Step 4: Tell us about the amount withheld

2 Enter the exact amount of Illinois Income Tax you actually withheld from your employees or others on the date you paid the compensation. Only enter amounts on days you made withholding - leave the remaining "Day" lines blank. If you withheld no Illinois Income Tax during the month, enter "0" on the corresponding "Total" line - Line 2a, 2c, or 2d (noted by "◆").

2a First month of quarter (i.e., January for 1st quarter; April for 2nd quarter; July for 3rd quarter; and October for 4th quarter)

Day	Amount	Day	Amount	Day	Amount	Day	Amount
1	<input type="text"/>	9	<input type="text"/>	17	<input type="text"/>	25	<input type="text"/>
2	<input type="text"/>	10	<input type="text"/>	18	<input type="text"/>	26	<input type="text"/>
3	<input type="text"/>	11	<input type="text"/>	19	<input type="text"/>	27	<input type="text"/>

How Do I Register in the IL Procurement Gateway?

 [ABOUT IPG](#) [CONTACT SUPPORT](#)



Illinois Procurement Gateway

[Log In](#)

Vendor Registration

Search and/or join our database of registered vendors

[IPG Registered Vendor Directory](#)

[IPG Vendor Registration](#)

Account Access

Lookup Vendor accounts or reset user passwords

[Account Lookup](#)

[Forgot Password](#)



QUESTIONS?



Contact Information

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