



Illinois Tollway **DIVERSITY**

Driving Economic Opportunities

BUILDING FOR SUCCESS

Capture Application Training

October 4, 2021



HOUSEKEEPING RULES



Housekeeping Rules



WELCOME & INTRODUCTIONS

Capture Application Training

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ILLINOIS TOLLWAY

Doing Business with the Illinois Tollway

Contract Compliance

Seannica Spencer, Sr. Contract Compliance Analyst
October 4, 2021

CONTRACT COMPLIANCE

Overview

EEO Requirements

Executive Order 11246 and by Title VII of the Civil Rights Act of 1964, the Illinois Department of Human Rights (IDHR) as established through the Illinois Human Rights Act (Illinois Compiled Statutes, 775 ILCS 5/1 -101, et sequitur), and State of Illinois Executive Order 15-2, Executive Order To Ensure Equal Opportunity Is Provided To All Illinois Persons And Businesses.

Activities include:

- Monitoring Equal Employment Opportunity (EEO) goals on contracts: **Minority & Female**

Tools and processes:

CAPTURE

EEO HOURS



REVISIONS TO PAYROLL SUBMISSION

Clarifies procedures for filing certified payrolls

Report Directly to the Illinois Dept. of Labor

- <https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/certifiedtranscriptofpayroll.aspx>

EEO Hours in the Capture System

- <http://www.tollwaydiversitycapture.com>

CONSTRUCTION BULLETIN 20-04

illinoistollway.com/doing-business/construction-engineering/manuals-processes-guidelines

Issued December 21, 2020

For questions related to the bulletin contact: ContractCompliance@getipass.com



CONTRACT COMPLIANCE

IDOL Reporting - Accessing the Certified Transcript of Payroll Portal

Create an Illinois Public ID Account

- Instruction can be found here:
 - <https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/certifiedtranscriptofpayroll.aspx>

(820 ILCS 130/)
Prevailing Wage Act

Current Prevailing
Rates

The screenshot shows a web browser window with the URL <https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/certif>. The page is titled "Certified Transcript of Payroll" and features the Illinois Department of Labor logo. The navigation bar includes links for "Illinois", "Governor JB Pritzker", "Michael D. Kleinik, Director", "Contact", and "File A Complaint". The main content area displays the "Certified Transcript of Payroll" page, which includes a message: "The Certified Transcript of Payroll is now open! Please follow the instructions below." and a section titled "Accessing the Certified Transcript of Payroll Portal". The instructions are as follows:

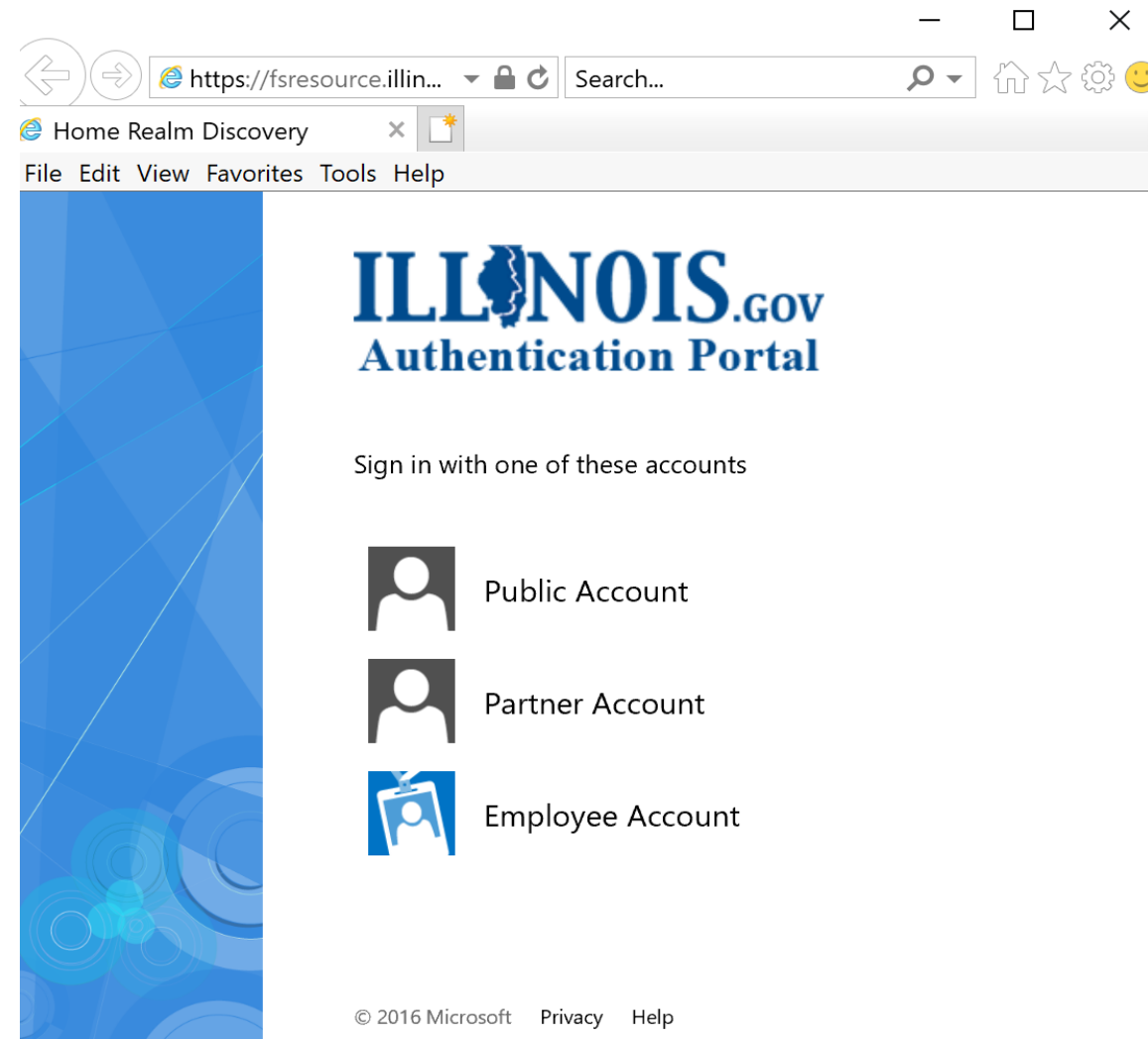
1. Creating an Illinois Public ID Account
 - You will need to create an Illinois Public ID Account.
 - 1. To create an Illinois Public ID Account click [here](#) (will open a new tab).
Do not close out of this page, after your account is created you will need to return here to log in to the online portal.
 - 2. Click "Create a new Account" and complete the registration form.
 - 3. Please note if you did not receive an email, follow the help instructions located [here](#).
 - 4. Once your account is created, continue with the instructions below.

On the right side of the page, there is a "RECENT" section with links to "CERTIFIED TRANSCRIPT OF PAYROLL", "CHILD BEREAVEMENT LEAVE ACT", "CHILD CARE ACT OF 1969", and "CURRENT PREVAILING RATES".

CONTRACT COMPLIANCE

IDOL Reporting - Accessing the Certified Transcript of Payroll Portal

- After your Illinois Public ID Account is created you can access the [Certified Transcript of Payroll Portal](#)
- After clicking the link above, select "Public Account" and login using the username/password you just created.
- Further instructions will be provided throughout the prevailing wage portal to assist you with the process.



CONTRACT COMPLIANCE

CAPTURE APPLICATION FORM

Request the Capture Application Form

- Email: contractcompliance@getipass.com



Capture Application Request for Log-in/Password

_____ (Print the name of signatory party) _____ (Title)
request a **Login and Password** for the DBE/EEO Capture Application for
☐ Construction Manager ☐ Prime Contractor
(company name) _____

Request Type: ☐ New User – or -- ☐ I need to add or remove contracts from my existing ID.
My email address is: _____ (only for new user).

I have the responsibility to review DBE/EEO data for the Tollway on contract(s):

<input type="checkbox"/> add <input type="checkbox"/> remove	<input type="checkbox"/> add <input type="checkbox"/> remove	<input type="checkbox"/> add <input type="checkbox"/> remove
<input type="checkbox"/> add <input type="checkbox"/> remove	<input type="checkbox"/> add <input type="checkbox"/> remove	<input type="checkbox"/> add <input type="checkbox"/> remove

Any party reviewing this DBE/EEO data must certify that they have the authority to provide the information contained therein and that the information is complete and accurate.

Print Name: _____ Date _____
User Signature: _____ Date _____
Print Company Name: _____ Date _____

Affidavit: For and on behalf of _____, its duly authorized agent with full power (Printed Name of Agent) and authority to make this certification, represents, warrant and certify to the Illinois Tollway that this Disclosure is complete and accurate.	
Title of Agent:	
Signature of Agent:	
Date of Signature:	

For ease of response, please e-mail this request from the email account listed above to:
ContractCompliance@getipass.com

CONTRACT COMPLIANCE

Capture Software

Allows:

- Primes and Subcontractors to enter EEO hours for the project
- Primes to run EEO reports
- Contractors to have multiple sign-ins for staff



Diversity Program Capture

Log In

User Name:

Password:

Log In

[Forgot your password?](#)

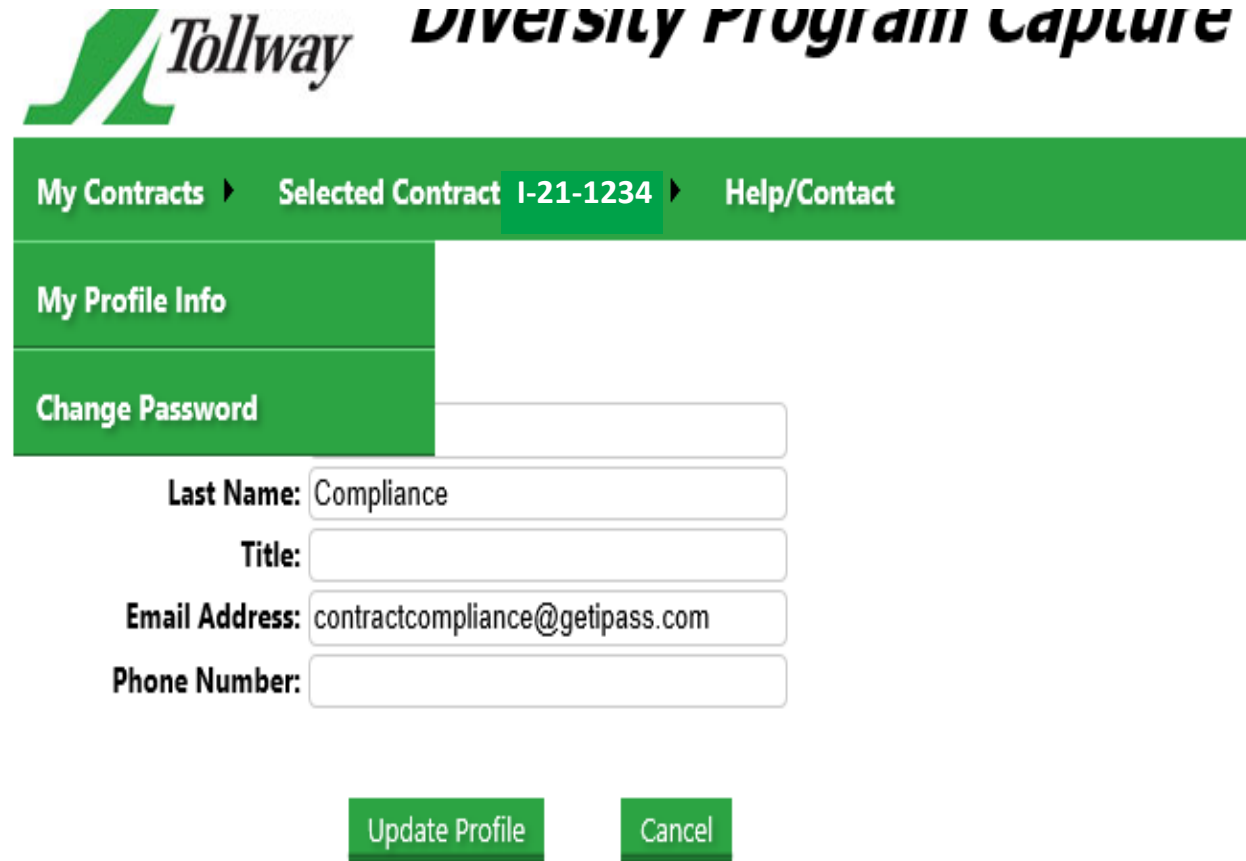


CONTRACT COMPLIANCE

Capture Software

My Profile

- Enter or update each field.
- Clicking the “Update Profile” button saves the changes and returns to the Contract List page.
- Clicking the “Cancel” button returns you to the Contract List page without saving changes.



The screenshot shows the 'My Profile' page of the Tollway Diversity Program Capture system. At the top, the Tollway logo is on the left and 'Diversity Program Capture' is on the right. Below this is a green navigation bar with links: 'My Contracts', 'Selected Contract 1-21-1234', and 'Help/Contact'. The main content area has two green tabs: 'My Profile Info' (selected) and 'Change Password'. Under 'My Profile Info', there are four input fields: 'Last Name' (filled with 'Compliance'), 'Title' (empty), 'Email Address' (filled with 'contractcompliance@getipass.com'), and 'Phone Number' (empty). At the bottom right are two green buttons: 'Update Profile' and 'Cancel'.

Tollway Diversity Program Capture

My Contracts ▶ Selected Contract 1-21-1234 ▶ Help/Contact

My Profile Info

Change Password

Last Name: Compliance

Title:

Email Address: contractcompliance@getipass.com

Phone Number:


Update Profile Cancel

CONTRACT COMPLIANCE

Capture Software

Contract List

- Contract Number
- Name of the Prime Contractor
- Contract Description



Diversity Program Capture

[My Contracts](#) ▶ [Selected Contract](#) ▶ [Help/Contact](#)

Contract List

	<u>Contract Number</u>	<u>Prime Contractor</u>	<u>Description</u>
Select	RR-10-1234	Prime Contractor Name	MI Test

CONTRACT COMPLIANCE

Capture System (Entering EEO Workforce Info)



EEO Workforce Info

1 “EEO Workforce Info” tab and “List EEO Hours” button link to the same URL



All new Diversity payments must be submitted in B2G





Diversity Program Capture

[My Contracts](#) ▶ [Selected Contract](#) **I-21-1234** ▶ [Help/Contact](#)

List EEO Hours

Contract: I-21-1234

Prime Contractor: Prime Contractor Name

Description: Noise Abatement Wall Construction

[Add New Hours](#)

UNSUBMITTED

There are no unsubmitted hours

SUBMITTED

Contractor


Period Begin Period End Submitted

CONTRACT COMPLIANCE

EEO Hours Entry

This page is divided into three sections:

- General Information
- Narrative Box
- Preparer



Diversity Program Capture

My Contracts ▶ Selected Contract I-21-1234 ▶ Help/Contact

EEO Hours Entry

General Information

Contract: I-21-1234

Contract Description: Noise Abatement Wall

EEO Contractor/Supplier Name: 123 Construction (sub to Prime)

Company Contact:

Period Begin Date:

Period End Date:

Current Pay Estimate:

No Hours to Report: ☐

Most recent submitted EEO:

PE 8 (09/01/2021 to 09/30/2021)

Percent Complete:

Mobilization Date: 04/26/2021

Work Performed:

Narrative Box

Summarize efforts taken to meet EEO goals during current reporting period.

Preparer

Name and Title: Contract Compliance

Email Address: contractcompliance@getipass.com

Phone Number:

Save and Add Totals

Cancel

CONTRACT COMPLIANCE

Workforce Hours and Number of Employees Page

- Select a Job Category, Ethnicity/Gender, and Worker Experience Level
- Enter the number of hours and count of employees
- Click the Add button to add the data
- Click Submit Form

The screenshot shows the 'Diversity Program Capture' interface for the Illinois Tollway. The page title is 'Workforce Hours and Number of Employees' for contract 'I-21-1234'. It features three dropdown menus for 'Job Category', 'Ethnicity/Gender', and 'Worker Experience Level'. Below these are input fields for 'Non-Veteran Hours' (40), 'Non-Veteran Employee Count' (1), 'Veteran Hours' (0), and 'Veteran Employee Count' (0). An 'Add' button is present. A 'No Hours Posted' message is shown. A notice box states: 'NOTICE: By using the Submit Form button you certify that you have the authority to provide the information contained herein and that the information is complete and accurate.' At the bottom are 'Submit Form' and 'Return' buttons, and a copyright notice '© 2021, Illinois Tollway'.

Illinois Tollway Diversity Program Capture

My Contracts ▶ Selected Contract I-21-1234 ▶ Help/Contact

Workforce Hours and Number of Employees

123 Construction (sub to Prime)

Job Category	Ethnicity/Gender	Worker Experience Level
Boilermaker	African American - Female	Journeyman
Bricklayers	African American - Male	Apprentice
Carpenters	American Indian / AK Native - Female	On-the-Job Trainee
Cement Masons	American Indian / AK Native - Male	
Ceramic Tile Finisher/Layer	Asian - Female	
Comm Millworker & Trim	Asian - Male	
Electricians	Hispanic - Female	
Equipment Operators	Hispanic - Male	
Glazier	Native Hawaiian or other Pacific Islander - Female	
Heat/Frost Insulator	Native Hawaiian or other Pacific Islander - Male	
Ironworkers	Two or More Races - Female	
Laborers	Two or More Races - Male	
Miscellaneous Inspection	White - Female	
Orn. Iron Workers	White - Male	

Non-Veteran Hours 40 **Veteran Hours** 0

Non-Veteran Employee Count 1 **Veteran Employee Count** 0 **Add**

No Hours Posted

NOTICE: By using the Submit Form button you certify that you have the authority to provide the information contained herein and that the information is complete and accurate.

Submit Form **Return**

© 2021, Illinois Tollway

CONTRACT COMPLIANCE

Capture System (Reports)



Diversity Program Capture

My Contracts ▶ Selected Contract (I-16-7474) ▶ Help/Contact

2

EEO Workforce Info

Reports

List EEO Hours

2

Reports

Reports

2 “Reports” tab and “Reports” button link to the same URL

All new Diversity payments must be submitted in B2G



Report to generate: EEO Contract Summary ▼

Run Selected Report

Return to Selected Contract Menu

1 of 2 ▶ ▶ ◀ Find | Next



Contract Detail - Total Hours Worked By SubContractors

as of 9/30/2021

Contract Number: I-21-1234

Prime: ABC Construction Company

Data Range Begin: 12/28/2020

Data Range End: 9/26/2021

	Total Hrs	Total Minority		African American				Asian / Pacific Islander				American Indian / Native				Hispanic / Latino				Total Female		A
		Hrs	%	M Hrs	%	F Hrs	%	M Hrs	%	F Hrs	%	M Hrs	%	F Hrs	%	M Hrs	%	F Hrs	%	Hrs	%	
ing, Inc.	1135.50	329.00	29.0 %	184.50	14.5 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	138.50	12.0 %	28.00	2.5 %	28.00	2.5 %	34
nstruction	205.00	205.00	100.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	197.00	96.1 %	8.00	3.9 %	8.00	3.9 %	
e, Inc.	471.00	435.00	92.4 %	104.00	22.1 %	0.00	0.0 %	97.00	20.6 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	234.00	49.7 %	0.00	0.0 %	0.00	0.0 %	22
c.	20.25	15.00	74.1 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	15.00	74.1 %	0.00	0.0 %	0.00	0.0 %	
n Company	309.50	266.00	85.9 %	14.00	4.5 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	252.00	81.4 %	0.00	0.0 %	0.00	0.0 %	1
Inc.	10357.50	3142.00	30.3 %	483.50	4.7 %	34.50	0.3 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	2616.00	25.3 %	8.00	0.1 %	202.00	2.0 %	23
ystems, Inc.	317.00	152.00	47.9 %	8.00	2.5 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	8.00	2.5 %	0.00	0.0 %	138.00	42.9 %	0.00	0.0 %	17.00	5.4 %	
c.	178.75	96.00	53.7 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	7.00	3.9 %	0.00	0.0 %	89.00	49.8 %	0.00	0.0 %	0.00	0.0 %	
	24.00	16.00	66.7 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	16.00	66.7 %	0.00	0.0 %	0.00	0.0 %	
	13018.50	4656.00	35.8 %	774.00	5.9 %	34.50	0.3 %	97.00	0.7 %	0.00	0.0 %	15.00	0.1 %	0.00	0.0 %	3691.50	28.4 %	44.00	0.3 %	255.00	2.0 %	87

Total Minority Participation Met (Goal - 19.6 %) : YES

Total Female Participation Met (Goal - 6.9 %) : NO

Thursday, September 30,



Contract Detail - Total Hours Worked By Trade

as of 9/30/2021

Contract Number: I-21-1234

Prime: ABC Construction Company

Data Range Begin: 12/28/2020

Data Range End: 9/26/2021

Job Categories	Total Hrs	Total Minority		African American				Asian / Pacific Islander				American Indian / Native				Hispanic / Latino				Total Female		Apprentices	
		Hrs	%	M Hrs	%	F Hrs	%	M Hrs	%	F Hrs	%	M Hrs	%	F Hrs	%	M Hrs	%	F Hrs	%	Hrs	%	Hrs	%
Equipment Operators	2280.75	150.50	6.6 %	0.00	0.0 %	34.50	1.5 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	118.00	5.1 %	0.00	0.0 %	34.50	1.5 %	81.00	3.6 %
Bricklayers	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Truck Drivers	738.00	266.00	36.1 %	8.00	1.1 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	8.00	1.1 %	0.00	0.0 %	250.00	34.0 %	0.00	0.0 %	0.00	0.0 %	8.50	1.2 %
Ironworkers	964.50	485.50	50.3 %	178.50	18.5 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	279.00	28.9 %	28.00	2.9 %	28.00	2.9 %	384.00	39.8 %
Carpenters	2520.00	912.50	36.2 %	91.00	3.6 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	821.50	32.6 %	0.00	0.0 %	110.00	4.4 %	173.00	6.9 %
Cement Masons	675.50	558.50	82.7 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	550.50	81.5 %	8.00	1.2 %	12.50	1.9 %	8.00	1.2 %
Electricians	471.00	435.00	92.4 %	104.00	22.1 %	0.00	0.0 %	97.00	20.6 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	234.00	49.7 %	0.00	0.0 %	0.00	0.0 %	223.00	47.3 %
Orn. Iron Workers	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Painters	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Laborers	3944.00	1682.50	42.7 %	392.50	10.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	1282.00	32.5 %	8.00	0.2 %	70.00	1.8 %	0.00	0.0 %
Plaza Trades Work	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Working Foreman	421.00	69.50	16.5 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	69.50	16.5 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Boilermaker	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Glazier	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Heat/Frost Insulator	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Painter/Drywall Finisher	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Ceramic Tile Finisher/Layer	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Plasterer	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Plumber/Pipefitter	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Roofer/Waterproofer	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Sheet Metal Worker	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Sprinkler Fitter	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Technical Engineer/Surveyor	827.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Tuck Pointer	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Traffic Safety Worker	178.75	96.00	53.7 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	7.00	3.9 %	0.00	0.0 %	89.00	49.8 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Comm Millworker & Trim	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Sign Hanger	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
Miscellaneous Inspection	0.00	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %	0.00	0.0 %
TOTALS	13018.50	4656.00	35.8 %	774.00	5.9 %	34.50	0.3 %	97.00	0.7 %	0.00	0.0 %	15.00	0.1 %	0.00	0.0 %	3691.50	28.4 %	44.00	0.3 %	255.00	2.0 %	877.50	6.7 %

Total Minority Participation Met (Goal - 19.6 %) :

YES

Total Female Participation Met (Goal - 6.9 %) :

NO



Diversity Program Capture

Contracts ▸ Selected Contract I-21-1234 Help/Contact

orts

ct a report to generate: EEO Submissions ▼

Run Selected Report

Return to Selected Contract Menu

1 of 1 Find | Next



Submissions for I- I-21-1234

ir Name	12/28/2020	1/25/2021	2/22/2021	2/26/2021	3/1/2021	3/22/2021	3/28/2021	3/29/2021	4/1/2021	4/5/2021	4/25/2021	4/26/2021	5/1/2021	5/2/2021	5/3/2021	5/23/2021	5/24/2021	5/30/2021	5/31/2021
Construction Company	26.0	14.0	138.5			1068.0						1921.5					1413.5		
n, LLC											75.5					100.0			
r Daylighting Corp																			
field Environmental & Engineering rces, LLC																			
re Landscaping, Inc.				11.0									21.0					0.0	
c Conduit Construction					23.0				224.0				68.0						
tewart, Inc.																			
r Tree Service, Inc.							20.3												
ial Fence, Inc.					129.0				89.0						17.5				0.0
Construction, Inc.							48.0							122.0				0.0	
Tack And Seal																			
r Saw & Seal																			
iafe Traffic Systems, Inc.					22.3			76.0							58.3				
m Remac, Inc.																			

See Contract for 2020-2021

CONTRACT COMPLIANCE

Contact Information

For questions on Compliance issues please contact us at contractcompliance@getipass.com

Compliance Staff Contacts:

- Seannica Spencer, Sr. Contract Compliance Analyst – sspencer@getipass.com
- Grace Perez, Contract Compliance Manager – gperez@getipass.com
- Shelly Jones, Sr. Manager of Program Development – sjones@getipass.com



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CONSTRUCTIONWORKS(CW)

Overview

CW creates a pipeline of diverse men and women ready for careers in the heavy highway and related construction industry

- Potential candidates are connected to a network of experienced career and pre-apprenticeship training partners throughout Northern Illinois who offer customized construction industry preparation
- These candidates have unprecedented level of access to key industry resources throughout the region, including construction contractors and regional transportation agencies
- To better assist with long-term career success, the CW program is designed to provide support services for candidates to attain and retain employment

Nearly 250 candidates hired since 2018

- 45 candidates hired to work on Tollway construction projects



ConstructionWorks

POWERED BY THE ILLINOIS TOLLWAY

Teaching Trades, Building Careers

CONSTRUCTIONWORKS

Contractor Benefits

CW offers incentives to contractors that hire and retain eligible participants

- \$15 cash reimbursement for every hour worked by a CW participant hire on Tollway projects – up to \$100,000
- Contractors and Subcontractors can earn virtual dollars as follows:
 - Operating Engineers and Structural Steel Ironworkers: .75 cents on the dollar
 - Skilled Trades and Fabricators – .65 cents on the dollar
 - Laborers – .55 cents on the dollar
 - First time CW hires earn additional \$5,000 bid credit bonus after accumulating 160 hours of work



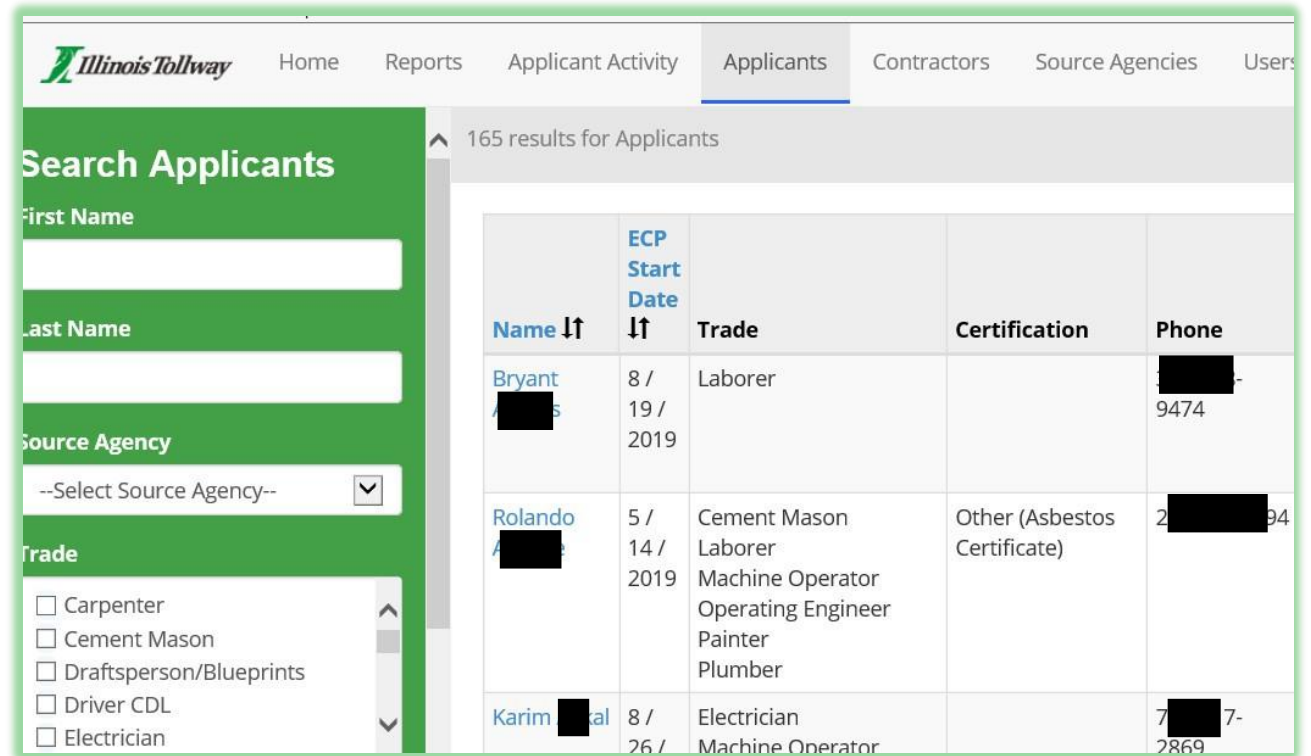
HIRING PORTAL

Overview

The Hiring Portal is a Tollway-operated database containing eligible CW and ECP candidates

Portal streamlines the hiring process

- Allows contractors to review, select and contact pre-qualified and eligible candidates
- Contains candidate profile (contact information, resume, certificates and completed safety training courses)
- Users can filter candidates via keyword search (laborers, carpenters, electricians, etc.)



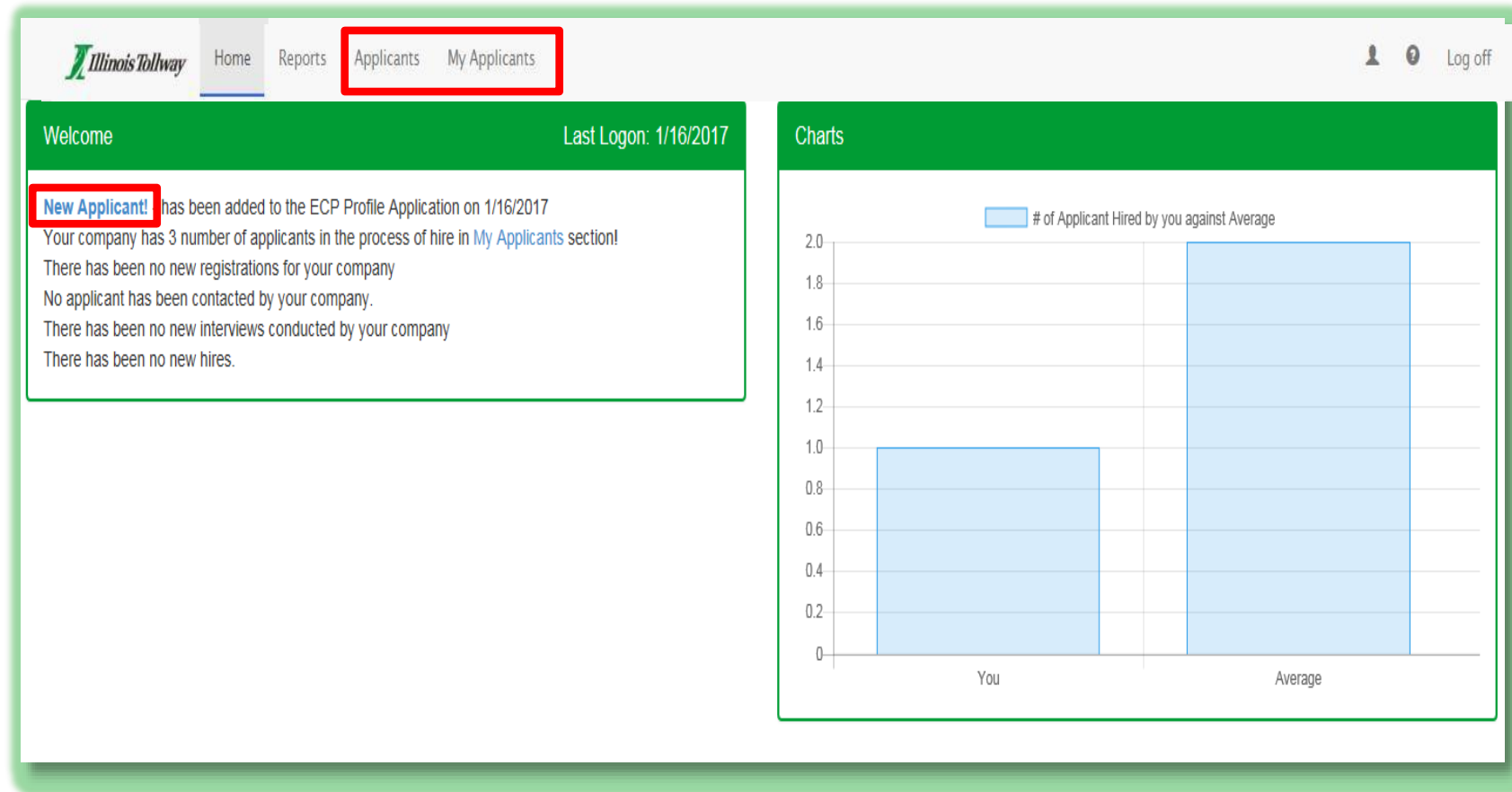
The screenshot displays the Illinois Tollway Hiring Portal. The top navigation bar includes links for Home, Reports, Applicant Activity, Applicants (selected), Contractors, Source Agencies, and Users. A search bar on the left is titled 'Search Applicants' and contains fields for First Name, Last Name, Source Agency (a dropdown menu), and Trade (a list of checkboxes). The main content area shows '165 results for Applicants' and a table of candidate profiles. The table has columns for Name, ECP Start Date, Trade, Certification, and Phone. Three candidates are visible: Bryant, Rolando, and Karim.

Name	ECP Start Date	Trade	Certification	Phone
Bryant	8 / 19 / 2019	Laborer		9474
Rolando	5 / 14 / 2019	Cement Mason Laborer Machine Operator Operating Engineer Painter Plumber	Other (Asbestos Certificate)	94
Karim	8 / 26 /	Electrician Machine Operator		7-2869

HIRING PORTAL

Dashboard Home Screen

- View tailored company information
- Access new applicants or continue interview/hiring process



HIRING PORTAL

Dashboard Home Screen

- Search applicants by criteria
 - Trade
 - Training source agency
- Save searches under “Add to My Applicants”
- Access new applicants or continue interview/hiring process

The screenshot displays the Hiring Portal Dashboard Home Screen. The top navigation bar includes links for Home, Reports, Applicants, and My Applicants, along with a user profile icon and a Log off button. The main content area is divided into a left sidebar and a right table.

Search Applicants Sidebar:

- First Name:** Text input field.
- Last Name:** Text input field.
- Source Agency:** Dropdown menu with "--Select Source Agency--".
- Trade:** Multi-select dropdown menu with options: Electrician, Cement, Driver, Foreman, Laborer.
- ECP Eligible:** Dropdown menu with "--Select--".
- Veteran:** Dropdown menu with "--Select--".
- New Applicants:** Section with a "Search" button and a "Reset" button.

Applicants Table:

Save	Name	ECP Start Date	Trade	Phone	Email	Source Agency	Veteran
<input type="checkbox"/>	James Al	10/19/2016	Electrician Cement Driver Foreman Laborer Painter Trucker Carpenter	[Redacted]	[Redacted]	Chicago Urban League	<input checked="" type="checkbox"/>
<input type="checkbox"/>	John Fa	11/10/2016	Electrician Foreman Operating Engineer Iron Worker	[Redacted]	[Redacted]	Highway Construction Careers Training Program	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Irma Mi	9/20/2016	Electrician Trucker	[Redacted]	[Redacted]	St. Paul Church of God in Christ	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Eduardo Pe	10/10/2016	Electrician Cement Driver Foreman Laborer	[Redacted]	[Redacted]	National Latino Education Institute	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Jeremy Ri	10/31/2016	Electrician Foreman Plumber Welder	[Redacted]	[Redacted]	St. Paul Church of God in Christ	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Joe Sm	10/19/2016	Electrician Cement Driver Foreman Carpenter	[Redacted]	[Redacted]	National Latino Education Institute	<input checked="" type="checkbox"/>

HIRING PORTAL

Dashboard Home Screen

- View detailed applicant information by clicking on profile
- Other information available includes:
 - Resume
 - Certifications

The screenshot displays the 'Details of James A. [REDACTED]' page in the Hiring Portal. The page is organized into several sections:

- Applicant Information:** Contains fields for First Name (James), Last Name ([REDACTED]), Email ([REDACTED]), Phone Number ([REDACTED]), Address ([REDACTED]), City (Chicago), State (IL), Zip Code (64545), and a checkbox for 'Is Eighteen Years Old' (checked). On the right, there are dropdown menus for Source Agency (Chicago Urban League), ECP Eligibility Date (10/19/2016 12:00:00 AM), Has a Valid Driver License (Yes), Has a Valid CDL (Yes), CDL Type (Class C), Trade Status (Second Year Apprentice), and Is a Veteran (checked).
- Certifications:** A table with two columns: Certification Type and Description. The first row shows 'Flagger' as the type and 'State Certified' as the description.
- Equipment Operated:** A table with two columns: Equipment Name and Description. The first row shows 'Jack Hammer' as the equipment name and '5 years experience' as the description. The second row shows 'Fork Lift' as the equipment name and 'Certified' as the description. The third row shows 'CPR' as the equipment name and 'Defibrillator Practice and Certified' as the description.
- Education:** Contains fields for Education Institute Name (ITT), Education Type (University/College), Courses Taken (Programming), and a checkbox for 'Graduated' (checked). On the right, there are fields for Address (123 Chicago ave), City (Chicago), State (IL), and Zip (60601).

HIRING PORTAL

Search Feature

Search Parameters

Illinois Tollway Home Reports Applicants My Applicants Log off

Search Applicants 5 Applicants available

Search Parameters:

- First Name:
- Last Name:
- Source Agency: --Select Source Agency--
- Trade: ☐ Electrician ☐ Cement ☐ Driver ☐ Foreman ☐ Laborer
- ECP Eligible: --Select--
- Veteran: --Select--
- New Applicants: ☐

Table of Applicants:


Save	Name	ECP Start Date	Trade	Phone	Email	Source Agency	Veteran
<input type="checkbox"/>	James Alvarez	10/19/2016	Electrician Cement Driver Foreman Laborer Painter Trucker Carpenter	444-565-4123	Ecpprofiler+newUser3@gmail.com	Chicago Urban League	<input checked="" type="checkbox"/>
<input type="checkbox"/>	John Farva	11/10/2016	Electrician Foreman Operating Engineer Iron Worker	312-789-8285	ecpprofiler+newAplicant1871@gmail.com	Highway Construction Careers Training Program	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Irma Millirons	9/20/2016	Electrician Trucker	815-545-4164	ecpprofiler+newUser1601@gmail.com	St. Paul Church of God in Christ	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Eduardo Perez	10/10/2016	Electrician Cement Driver Foreman Laborer			National Latino Education Institute	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Jeremy Richards	10/31/2016	Electrician Foreman Plumber Welder	312-456-7893	ecpprofiler+newApplicant2@gmail.com	St. Paul Church of God in Christ	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Joe Smith	10/19/2016	Electrician Cement Driver Foreman Carpenter	465-456-6454	Ecpprofiler+user@gmail.com	National Latino Education Institute	<input checked="" type="checkbox"/>

Buttons: Search, Reset

HIRING PORTAL

Interested Applicants


Interested Applicants

 Home Reports Applicants My Applicants						
Hello newUser11117 User Guide Log off						
Interested Applicants				Interested Applicants Contacted Applicants In Progress Applicants Hired Applicants		
Contacted the applicant?	Name	Trade	Phone	Email	Source Agency	Remove Applicant
Contacted Applicant	John F [REDACTED]	Electrician Foreman Operating Engineer Iron Worker	312-700-0200	ed [REDACTED]@com	Highway Construction Careers Training Program	Remove Applicants
Contacted Applicant	Jeremy R [REDACTED]s	Electrician Foreman Plumber	312-700-0200	e [REDACTED]@com	St. Paul Church of God in Christ	Remove Applicants

HIRING PORTAL

Contacted Applicants

Contacted Applicants

[Home](#)[Reports](#)[Applicants](#)[My Applicants](#)

Hello newUser1117 [User Guide](#) [Log off](#)

Contacted Applicants

Interested Applicants

Contacted Applicants

In Progress Applicants

Hired Applicants

Had Interviewed?	Name	Contacted On	Phone	Enter Possible Position	Enter Comments	Remove Applicant
<div>Interviewed Applicant</div>	Eduardo [REDACTED]	1/16/2017		<input type="text"/>	<input type="text"/>	<div>Remove Applicants</div>

HIRING PORTAL

In Progress Applicants

In Progress Applicants

Interviewed Applicants

Interested Applicants

Contacted Applicants

In Progress Applicants

Hired Applicants

Hire Applicant?	Name	Interviewed On	Position	Comments	Enter Wage	Remove Applicant
<div>Hire Applicant!</div>	Eduardo F [REDACTED]	1/16/2017			<input type="text"/>	<div>Remove Applicants</div>

HIRING PORTAL

Hired Applicants

Hired applicants

Hired Applicants		Interested Applicants		Contacted Applicants	In Progress Applicants	Hired Applicants
Name	Hired on	Wage	Position			
James A. [REDACTED]	1/16/2017	25.00	Mason			
Eduardo Perez [REDACTED]	1/16/2017	25.00				

TOLLWAY DIVERSITY

Contact Information

ConstructionWorks & Earned Credit Programs at Tollway:

- Julia Garibay; DBE Program Manager; 630-864-8248; jgaribay@getipass.com
- Patty Ross; Program Coordinator; 630-864-8249; pross@getipass.com
- Alexander Karahalios; Program Coordinator; 630-297-6297; akarahalios@getipass.com

ConstructionWorks Registration Assistance:

- Patty Ross; Program Coordinator; 630-864-8249; pross@getipass.com
- Tony Garritano; ConstructionWorks Liaison; 773-569-781; tony@xdtechindustry.com

HIRING PORTAL





QUESTIONS AND ANSWERS

DIVERSITY AND STRATEGIC DEVELOPMENT

Programs

- ConstructionWorks
- Diversity Webinar Series
- Earned Credit Program
- Partnering for Growth Program
- ROCIP
- Small Business Initiative
- Technical Assistance Program

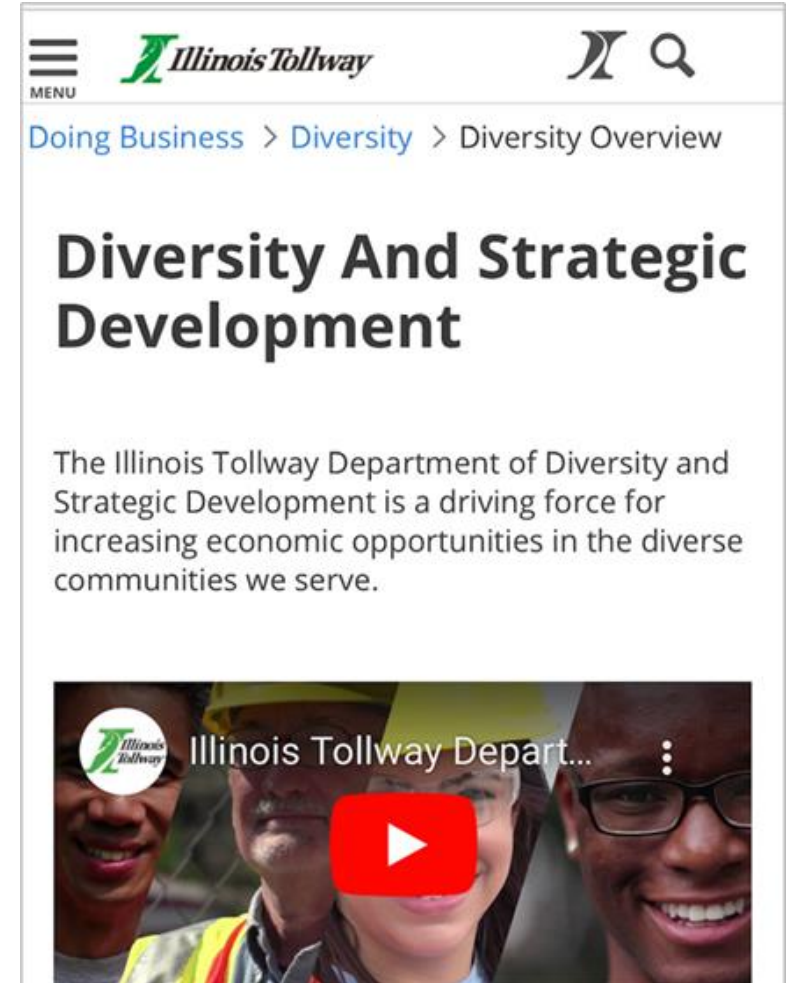
Initiatives

- Virtual outreach sessions
- Training webinars
- Contracting opportunity emails

Register for Tollway Diversity alerts!

- lpnce@getipass.com

Visit illinoistollway.com to get started





THANK YOU