WEBINAR SERIES #22
Small Business Initiative Plaza Improvement Contracts
Laura Thompson and Marlene Vick February 22, 2021

BUILDING FOR SUCCESS
WEBINAR SERIES

HOUSEKEEPING

All attendees will be muted

Please submit questions via the “chat box” function
  • Please provide name and company along with question

Today’s presentation will be recorded and posted online at later date

Please fill out survey following the presentation
Tollway’s Diversity Department is a driving force for increasing economic opportunities in the diverse communities we serve

- Tollway programs and initiatives provide small, diverse and veteran businesses and individuals with opportunities to grow and succeed

Tollway Diversity’s renewed focus

- Increased training and education opportunities
- PSB review process
- Outreach to broader small/DBE/veteran companies
- Recruiting new firms
- Innovative ideas to create new contracting and employment opportunities
WEBINAR SERIES

TODAY’S TOPIC:

Small Business Initiative Plaza Improvement Contracts
ILLINOIS TOLLWAY

PLAZA IMPROVEMENTS

FEBRUARY 22, 2021
SMALL BUSINESS INITIATIVE (SBI)

Puts small businesses in a position to succeed and grow by:

- Identifying select construction contracts, generally with values of approximately $5 million or less, specifically for small businesses to perform as prime and subcontractors.

- Establishing small business diversity goals for select construction contracts on a project-by-project basis.

- Requiring a minimum 15% self-performance goal for all prime contractors.

- Meet specifications that may include prequalification with either the Illinois Department of Transportation or Illinois Capital Development Board, determined on a project-by-project basis.
In order to compete for work on Small Business Initiative (SBI) contracts, prime and subcontractors must be registered with the Illinois Tollway as a small business.

Criteria for registering as a small business with the Tollway includes:

- Registering with the Chief Procurement Office as a small business, which defines a construction small business as having $14 million or less annual gross revenue.
- Complete the Tollway SBI application process which affirms registration with the Chief Procurement Office (CPO).
## NECESSARY REGISTRATIONS AND PROCESSES

<table>
<thead>
<tr>
<th>STEP-BY-STEP REQUIREMENTS</th>
<th>NEW FIRMS (NOT REGISTERED WITH THE STATE OR TOLLWAY)</th>
<th>FIRMS REGISTERED WITH ONLY THE STATE</th>
<th>FIRMS REGISTERED WITH BOTH THE STATE AND THE TOLLWAY</th>
</tr>
</thead>
</table>
| **1.** Register as a Small Business with the State of Illinois  
*Estimated Processing Time: 14 Business Days* | ✓ | | |
| **2.** Register as a Small Business with the Illinois Tollway  
*Estimated Processing Time: 5 Business Days* | ✓ | ✓ | ✓ |
| **3.** View Opportunities on the Tollway’s Construction Bid Letting Schedule | ✓ | ✓ | ✓ |
| **4.** Visit Online Plan Room to Pull Contract Plans and Specifications | ✓ | ✓ | ✓ |
SMALL BUSINESS INITIATIVE (SBI)
HOW TO PARTICIPATE

✅ Complete Tollway application process

Complete Tollway application that confirms SBSP registration status with Illinois Procurement Gateway

✅ Register for Tollway alerts

Visit the Diversity homepage at illinoistollway.com
The Illinois Tollway is seeking registered small businesses to complete plaza improvements. The work will consist of nine contracts of similar size and scope throughout the system.

Work includes pavement marking removal and installation, sign removal and installation, electrical work, pavement rehabilitation, maintenance of traffic and miscellaneous work.

**INFORMATION ON CONTRACTS**

<table>
<thead>
<tr>
<th><strong>Expected Contract Ranges</strong></th>
<th>$400,000 – $2,000,000</th>
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<tbody>
<tr>
<td><strong>Expected Advertisements</strong></td>
<td>February 2021 – March 2021</td>
</tr>
<tr>
<td><strong>Anticipated Notice to Proceed</strong></td>
<td>May 2021 – July 2021</td>
</tr>
<tr>
<td><strong>Estimated Work Period</strong></td>
<td>May 2021 – November 2021</td>
</tr>
<tr>
<td><strong>Insurance Liability Coverage</strong></td>
<td>Tollway-supported (ROCIP)</td>
</tr>
<tr>
<td><strong>IDOT Prequalification</strong></td>
<td>Waived</td>
</tr>
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Advertisement dates and bid opening dates are included in the Tollway’s Construction Bid Letting Schedule.

**VIEW THE BID LETTING SCHEDULE**
A link to the Tollway’s Construction Bid Letting Schedule can be found in the Doing Business section at ILLINOISTOLLWAY.COM.
WHAT WORK IS NEEDED

**Sign Installation and Removal**
Removal and replacement of various signs including signs on overhead sign trusses over mainline traffic

**Pavement and Infrastructure Improvements**
Improve existing infrastructure including pavement, conduits, piping, wiring, traffic signals, accessories and supports

**Electrical Work**
Complete all work and provide material for electrical equipment on canopy and islands including conduit, cable and lane controller installation, and electrical testing

**Pavement Marking Installation and Removal**
Waterblast removal of existing pavement marking and installation of multi-polymer pavement marking of varying widths

**Maintenance of Traffic During Construction**
Provide all traffic control devices including signs, vertical panels, portable message signs, barricades, and other materials and devices necessary to perform the work
COORDINATION

TOLLWAY
Project Manager
Construction Manager
Contractor

TOLLWAY RADIO SHOP
TOLLWAY OPERATIONS
TOLLWAY IT
TOLLWAY SIGN SHOP
TOLLWAY MAINTENANCE
TOLLWAY BUSINESS SYSTEMS
TOLLWAY FACILITIES
ELECTRONIC TRANSACTION CONSULTANTS CORPORATION (ETCC)
A-TO-BE
A link to the Online Plan Room can be found in the Doing Business section at illinoistollway.com.
CONTRACTOR CHECKLIST: PAGES CL-1-3

REQUIRED DOCUMENTS

✓ Forms A or Form B (Financial Disclosures Forms)
✓ Equal Employment Opportunity EEO 1256
✓ Optional: Bid Credit Incentive Program Certificates
✓ P-1 Addendum, P-2 Bid Guaranty Completed, P-3 Completed with Signatures, P-4
✓ Bid Bond or Bid Guaranty
✓ Preferences, Contracts and Affidavit
✓ Authority to Transact Business in Illinois – Secretary of State Certificate of Good Standing
✓ Illinois Department of Human Rights (IDHR)
✓ Current Contractual Obligations
✓ Tollway Standard Terms and Conditions
✓ Responsible Bidder Affidavit (PA-1) Signed, Notary Seal
✓ State Board of Election (BOE)
✓ Tollway to Transact Business in Illinois – Secretary of State Certificate of Good Standing
✓ Illinois Department of Human Rights
✓ State Board of Elections
✓ Proof of Registration with Tollway SBI

IF APPLICABLE

✓ Disadvantaged Business Enterprise 2026 – Utilization Plan
✓ Disadvantaged Business Enterprise 2025 – Participation Statement Plan
✓ Veteran-Owned Small Business 2026 – Utilization Plan
✓ Veteran-Owned Small Business 2025 – Participation Statement Plan
ASSEMBLING A TEAM

✓ View small businesses registered with the State of Illinois
  ▪ Search by trade (NIGP Code) for registered businesses
  ▪ The codes include but are not limited to:
    • 91200 – Construction Services, General
    • 96880 – Traffic Sign Installation and/or Removal Services
    • 96884 – Traffic Control Services
    • 91276 – Striping
    • 96837 – Electrical Contracting

✓ Review list of Tollway SBI registered vendors

✓ Review current plan holders for interested pursuit on the Tollway’s Online Plan Room

✓ Register and participate in one of the Tollway’s virtual networking events
Ways to assist contractors include:

- Project estimating
- Bid submittal
- Small business registration

**FIVE TECHNICAL ASSISTANCE PROVIDERS**

- Construction Business Development Center (CBDC) – Paul Murtagh – pmurtagh@prairiestate.edu
- Chicago Minority Supplier Development Council (CMSDC) – Neda Sharp – nsharp@chicagomsdc.org
- Griggs Mitchell Alma Construction Group (GMA) – Suzanne Stantley – sstantley@griggsandmitchell.com
- Community Insurance Center/Inner City Underwriting – Matt Cooper – mcooper@communityinscenter.net
- Illinois Hispanic Chamber of Commerce – Dana Harder – dana@indepchi.com
THANK YOU
WEBINAR SERIES

Ultimate resource for doing business with Tollway

Doing Business

Construction and Engineering
• Contractor and consultant resources

Goods and Services
• Current goods and services bidding information

Diversity Programs
• Outreach and networking events

IllinoisTollway.com
THANK YOU!

Illinois Tollway
DIVERSITY
Driving Economic Opportunities

BUILDING FOR SUCCESS