

How to NAVIGATE the updates to...

DESCRIPTION AND MINIMUM REQUIREMENTS FOR PREQUALIFICATION

For Engineering, Architectural & Professional Services

JULY 31, 2020



INTRODUCTION

You are probably wondering – what now? What was changed? How do these changes affect my current agreements with IDOT? Is my prequalification at risk?!

All are valid questions; we are here to help and walk you through the latest changes.

IF you have any questions at any given time, please contact our office at:
DOT.ConsultantServices@illinois.gov

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OVERVIEW OF CHANGES

First thing's first, what were the changes?

1. Reformatted the document, added a table of contents
2. Added definition to what is considered a specialty

Following categories had edits to them:

Airports

- **Planning & Special Services:** ↻ **Adjustments** - renamed to "Mater Planning/Airport Layout Plans (ALP)", + **ADDED** to the requirements
- **Design:** ↻ **Adjustments** were made to the requirements
- **Construction Inspection:** + **ADDED** to the requirements
- **Design: Complex Electrical:** + **BRAND NEW** category!
- **Construction Inspection: Complex Electrical:** + **BRAND NEW** category!

Special Plans

- **Traffic Signals:** + **ADDED** to the requirements
- **Lighting: Typical:** ↻ **Rewritten**
- **Lighting: Complex:** ↻ **Rewritten**
- **Pumping Stations:** + **ADDED** to the requirements (support staff required)
- Within EPAS, you will notice that instead of "Special Studies", Traffic Signals, Lighting (typical and Complex) and Pumping Stations will be under "Special Plans". This was a fluke within EPAS and will now coincide with the requirements and how it is categorized. No action is needed, this is strictly a FYI noting the change when you see it in EPAS and the approval letters.

Location Design Studies

- **New Construction/Major Reconstruction:** - **Removed** requirement of an Illinois Licensed Structural Engineer

Environmental Reports

- - **Removed** page references of the EPAS Manual




Transportation Studies

- **Railway Planning:** + **BRAND NEW** category!

How to NAVIGATE the updates to the:

Description and Minimum Requirements for Prequalification (for consultants)

Special Services

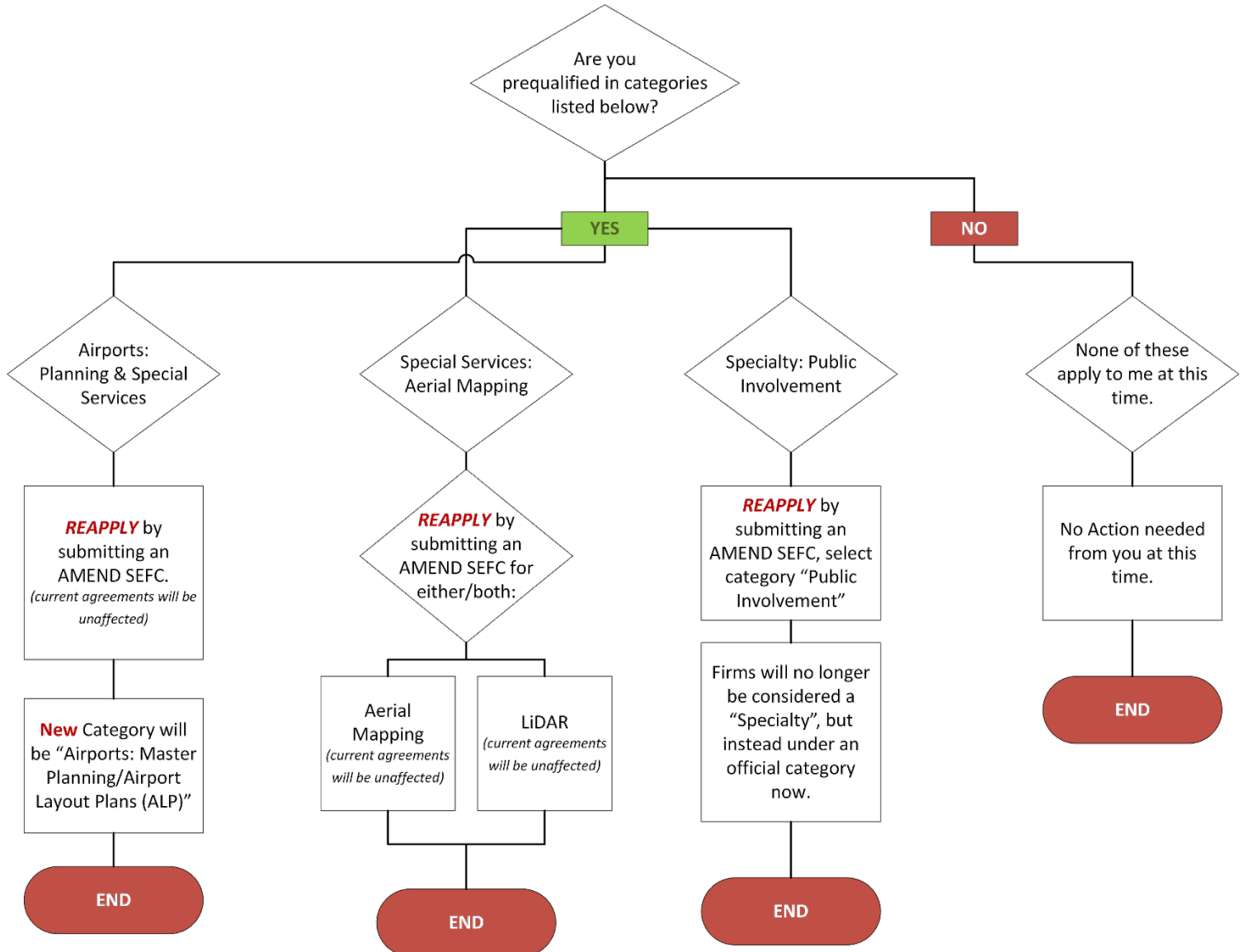
- **Surveying:** + ELABORATED on requirements
- **Aerial Mapping/LiDAR:** Split up Aerial Mapping and LiDAR, ↻ Adjustments were made to the requirements, ↻ Rewritten, see decision tree for action to take 
- **Mobile LiDAR:** + BRAND NEW category! See decision tree for action to take 
- **Electrical Engineering:** + ADDED to the requirements (support staff required)
- **Mechanical Engineering:** + ADDED to the requirements (support staff required)
- **Sanitary Engineering:** + ADDED to the requirements (support staff required)
- **Architecture:** + ELABORATED on requirements (“...Schools, offices, courthouse, etc. are not considered for this category...”)
- **Hazardous Waste: Simple:** ↻ Adjustments were made to the requirements
- **Hazardous Waste: Advance:** ↻ Adjustments were made to the requirements
- **Public Involvement:** + ADDED new category! See decision tree for action to take 
- **Project Controls:** + ADDED new category!

ACTION TO TAKE

Depending on your firm’s current category(s) you are prequalified in, you might have to submit an Amended SEFC, please review the “Decision Tree” below to see what action you should take.

For all other categories not listed within the Decision Tree, the categories are **unaffected at this time**, and just ensure you meet the requirements when you are required to submit a **NEW** SEFC or an **AMENDED** SEFC when you are applying for categories.

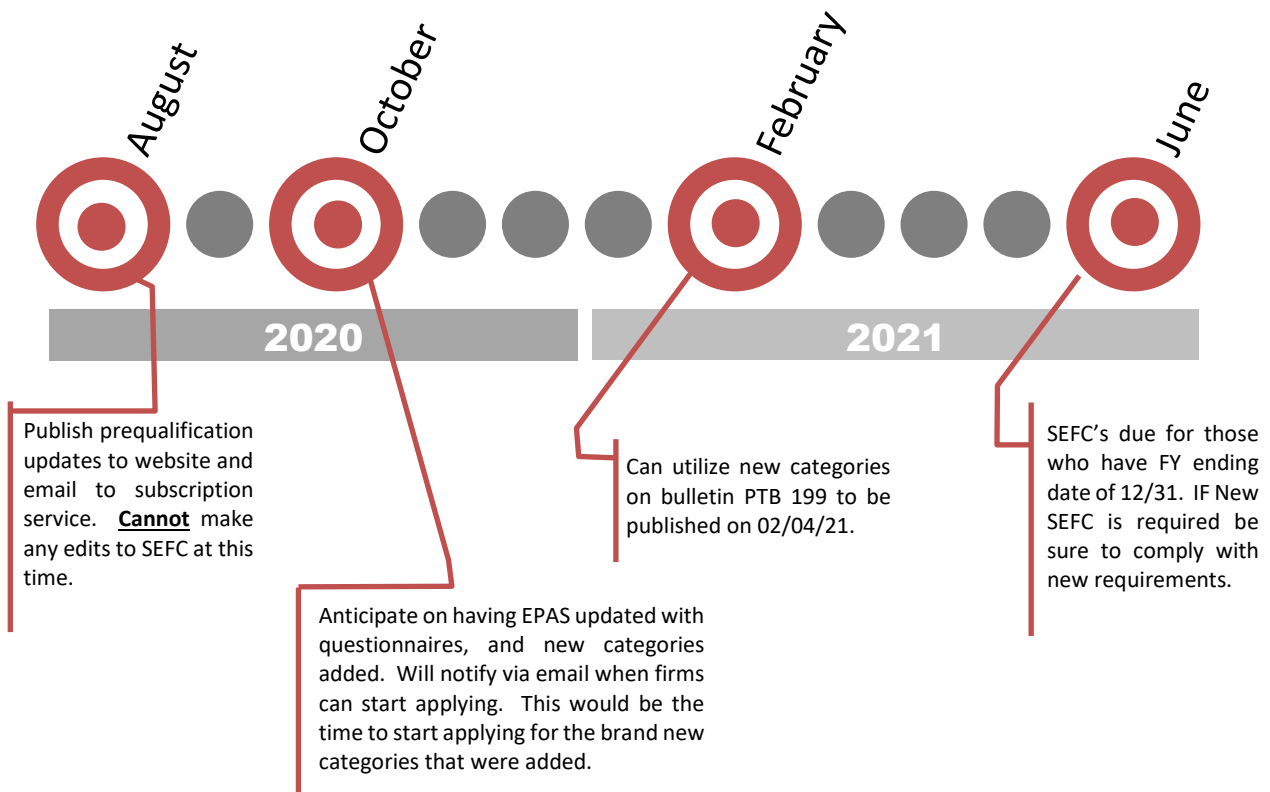
Decision Tree



FYI: for those who have a current SEFC in review, and need to submit an Amended SEFC based on the decision tree above, please email: DOT.ConsultantServices@illinois.gov so we can work with you on the situation in EPAS.

IMPLEMENTATION

The purpose of publishing the updated requirements, changes, and new categories at this time is for the firms to have a chance to review the changes prior to IDOT implementing and following the updated requirements. Starting with PTB 199 you could start seeing the new categories implemented (if they apply to the work requested), the bulletin is to be published on Thursday, February 4, 2021. Here is a small schedule overview:



If there are adjustments to a category requirement, make sure your firm complies with the requirements at the time of your **NEW** SEFC or if you are applying for those categories through an **AMENDED** SEFC. For those firms whose fiscal year ending date is 12/31, and a NEW SEFC is required by the end of June, be sure to follow the new requirements when updating your prequalification category(s), else your prequalification could be at risk if updated requirements are not met.

Firm's submittals are based on the **CALENDAR YEAR** they are submitting within:

THE YEAR SHOW IS WHEN THE EPAS SUBMITTAL IS DUE							
Firm Name Beginning with:	2019	2020	2021	2022	2023	2024	2025
A - E	NEW	RENEW	RENEW	NEW	RENEW	RENEW	NEW
F - N	RENEW	NEW	RENEW	RENEW	NEW	RENEW	RENEW
O - Z	RENEW	RENEW	NEW	RENEW	RENEW	NEW	RENEW

Please review our [EPAS Manual Section 7: When and What to Submit: Start New; Renew; or Amend.](#)