

THE ILLINOIS STATE TOLL HIGHWAY AUTHORITY

August 11, 2015

CONSTRUCTION BULLETIN No. 15-03

SUBJECT: A-15 Subcontractor Approval Forms

Construction Managers (CMs) are hereby directed to immediately utilize these guidelines concerning the Tollway's requirements for submittal of A-15 Subcontractor Approval Forms and Disclosure Forms on all Tollway construction contracts.

DISCLOSURES OF FINANCIAL INTERESTS

The Illinois Tollway follows the direction of the Illinois Procurement Code (IPC) for both construction and professional service contracts. The IPC provides the following:

- Disclosures are required to be collected for all contracts and all subcontracts valued at greater than \$50,000.
- Disclosures are **not** required for subcontracts valued at less than \$50,000, unless the original contract was solicited/advertised prior to August 3, 2012, then the value is less than \$25,000.
- Disclosures are **not** required for suppliers (including truckers) based on the definition of "Supplier" in the IPC.

The table below provides further clarification:

Are V.15.2 Disclosures required?

	\$0 to \$49,999.99	\$50,000.00 or more
Subcontractor (non-DBE/VOSB)	No	Yes
Subcontractor (DBE/VOSB)	No	Yes
Trucker (non-DBE/VOSB)	No	No
Trucker (DBE/VOSB)	No	No
Supplier (non-DBE/VOSB)	No	No
Supplier (DBE/VOSB)	No	No

A-15 SUBCONTRACTOR APPROVAL FORMS

The Tollway requires A-15 Subcontractor Approval Forms (A-15s) per Tollway Supplemental Specification 108.01, which applies to all construction contracts. Based on Supplemental Specification 108.01, the following requirements are provided:

- A-15s are required for all non-DBE or VOSB subcontractors, excluding suppliers and truckers, before they begin work on a Tollway construction contract.
- A-15s are required for all DBE or VOSB subcontractors, including suppliers and truckers, if the prime contractor has included them in their proposed DBE/VOSB usage plan and intends to obtain DBE or VOSB credit for their work.

The table below provides further clarification:

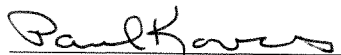
Are A-15s required?

Subcontractor (non-DBE/VOSB) ¹	Yes ¹
Subcontractor (DBE/VOSB) ²	Yes ²
Trucker (non-DBE/VOSB)	No
Trucker (DBE/VOSB) ³	Yes ³
Supplier (non-DBE/VOSB)	No
Supplier (DBE/VOSB) ³	Yes ³

¹Excluding truckers and suppliers.

²Excluding truckers and suppliers **not** included in the prime contractor's proposed DBE/VOSB usage plan.

³If the prime contractor has included the DBE/VOSB trucker and/or supplier in their proposed DBE/VOSB usage plan.



Paul D. Kovacs, P.E.
Chief Engineer

8/11/15

Date